

GENERAL FUND - PROVISIONAL OUTTURN FOR 2020/21

Portfolio	2020/21 Original Budget £'000	Budget Variations allocated in year # £'000	2020/21 Latest Approved Budget £'000	2020/21 Provisional Final Outturn £'000	Variation £'000	Variation previously reported £'000
Adult Care & Health	69,416	Cr 300	69,116	68,569	Cr 547	Cr 591
Children, Education & Families (incl. Schools' Budget)	42,207	32	42,239	42,364	125	370
Environment & Community	31,136	160	31,296	30,416	Cr 880	Cr 372
Public Protection & Enforcement	2,434	59	2,493	2,538	45	0
Renewal, Recreation & Housing	14,889	Cr 99	14,790	14,512	Cr 278	Cr 349
Resources, Commissioning & Contracts Management	46,015	879	46,894	44,740	Cr 2,154	Cr 568
Total Controllable Budgets	206,097	731	206,828	203,139	Cr 3,689	Cr 1,510
Capital, Insurance & Pensions Costs (see note 2)	9,340	13,618	22,958	22,958	0	0
Non General Fund Recharges	Cr 853	Cr 15	Cr 868	Cr 868	0	0
Total Portfolios (see note 1)	214,584	14,334	228,918	225,229	Cr 3,689	Cr 1,510
Adjustment for Carry forwards from 2020/21 to 2021/22	0	0	0	749	749	0
Reversal of net Capital Charges (see note 2)	Cr 7,794	Cr 13,603	Cr 21,397	Cr 21,407	Cr 10	0
	206,790	731	207,521	204,571	Cr 2,950	Cr 1,510
Central Items:						
Income from Investment Properties	Cr 9,720	0	Cr 9,720	Cr 9,720	0	0
Interest on General Fund Balances	Cr 3,591	0	Cr 3,591	Cr 5,140	Cr 1,549	Cr 1,250
Total Investment Income	Cr 13,311	0	Cr 13,311	Cr 14,860	Cr 1,549	Cr 1,250
Contingency Provision (see Appendix 4)	11,799	Cr 9,489	2,310	0	Cr 2,310	Cr 1,140
Other central items						
Utilisation/Set Aside of Prior Year Collection Fund Surplus	5,873	0	5,873	5,873	0	0
New Homes Bonus Support for Revenue	1,612	0	1,612	1,612	0	0
Contribution to Carbon Neutral Initiatives Fund	875	0	875	875	0	0
Housing Investment Fund reserve	0	9,895	9,895	9,895	0	0
Provision for COVID related service pressures 2021/22	0	0	0	3,767	3,767	3,767
Unused COVID general grant not utilised	0	0	0	Cr 6,506	Cr 6,506	0
Levies	1,256	0	1,256	1,256	0	0
Hardship Fund and Tax income Guarantee	0	0	0	Cr 2,662	Cr 2,662	0
Collection Fund deferred costs reserve (resultant costs to be charged to the General Fund in future years)	0	0	0	2,662	2,662	0
IT Services procurement	0	0	0	197	197	0
Government funding for business rate relief (costs incurred in future years)	0	0	0	Cr 63,407	Cr 63,407	0
Business rates adjustment account	0	0	0	63,407	63,407	0
Total other central items	9,616	9,895	19,511	16,969	Cr 2,542	3,767
Carry Forwards from 2020/21 to 2021/22	0	0	0	Cr 749	Cr 749	0
Prior Year Adjustments						
Social care placements	0	0	0	Cr 706	Cr 706	Cr 584
Utility Costs Provision	0	0	0	Cr 339	Cr 339	Cr 339
TfL Repayment Provision	0	0	0	Cr 171	Cr 171	0
Highways Rechargeable Works & Vehicle Crossover Balances	0	0	0	Cr 79	Cr 79	Cr 84
Revenues and Benefits Provisions	0	0	0	Cr 298	Cr 298	0
TFM Income Provision	0	0	0	163	163	0
Total Prior Year Adjustments	0	0	0	Cr 1,430	Cr 1,430	Cr 1,007
Subject to approval at Executive 30th June 2021						
COVID Impact/Recovery Reserve	0	0	0	6,506	6,506	0
Housing Investment Reserve	0	0	0	3,887	3,887	0
	0	0	0	10,393	10,393	0
Total all central items	8,104	406	8,510	10,323	1,813	370
Bromley's Requirement before balances	214,894	1,137	216,031	214,894	Cr 1,137	Cr 1,140
Carry Forwards from 2019/20 (see note 3)	0	Cr 1,065	Cr 1,065	0	1,065	1,140
Adjustment to Balances	0	0	0	0	0	0
Business Rates Retention Scheme (Retained Income, Top-up and S31 Grants)	214,894	72	214,966	214,894	Cr 72	0
New Homes Bonus	Cr 40,426	0	Cr 40,426	Cr 40,426	0	0
New Homes Bonus Topslice	Cr 1,612	0	Cr 1,612	Cr 1,612	0	0
Collection Fund Surplus	0	Cr 72	Cr 72	0	72	0
Bromley's Requirement	Cr 5,873	0	Cr 5,873	Cr 5,873	0	0
GLA Precept	166,983	0	166,983	166,983	0	0
	43,842	0	43,842	43,842	0	0

Council Tax Requirement	210,825	0	210,825	210,825	0	0
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# Budget Variations allocated to portfolios in year consists of:	£'000	
1) Carry forwards from 2019/20	1,065	(see note 3)
2) Capital, Insurance and Pension Accounting requirements	13,603	(see note 2)
3) Allocations from the central contingency provision	Cr 334	(see Appendix 4)
	<u>14,334</u>	

1) **NOTES**

Portfolio Final Approved Budgets analysed over Departments as follows:

	2020/21 Original Budget £'000	Budget Variations allocated in year # £'000	2020/21 Latest Approved Budget £'000	2020/21 Projected Outturn £'000		Variation £'000		Variation previously reported £'000
People Department	127,811	10,110	137,921	136,878	Cr	1,043	Cr	633
Place Department	64,298	4,119	68,417	67,143	Cr	1,274	Cr	845
Chief Executive's Department	22,475	105	22,580	21,208	Cr	1,372	Cr	32
	<u>214,584</u>	<u>14,334</u>	<u>228,918</u>	<u>225,229</u>	Cr	<u>3,689</u>	Cr	<u>1,510</u>

2) **Reversal of net Capital Charges**

This is to reflect the technical accounting requirements contained in CIPFA's Code of Practice for Local Authority Accounting and has no impact on the Council's General Fund.

3) **Carry Forwards from 2019/20**

Carry forwards from 2019/20 into 2020/21 totalling £1,140k were approved by Council and the Executive. Full details were reported to the June meeting of the Executive in the "Provisional Final Accounts 2019/20" report.

Comments from the Executive Director of Environment and Community Services

(Environment & Community Portfolio)

Like the rest of the Council, the Covid-19 pandemic and resultant restrictions have impacted on economic activity and are having a significant impact on many of the Environment and Community Services Portfolio's services. As a result, the Portfolio is projecting a significant overspend which is reported separately. Excluding the impact of Covid-19, the Portfolio outturn position for the year was an overall underspending of £880k.

In respect of Covid-19, the main service areas impacted are as follows:

- Parking services were most severely affected during the initial lockdown restrictions, with a 95% reduction in parking use during the early weeks of the year and a corresponding decrease in the level of enforcement. There was some level of recovery over the summer and early autumn, however the further restrictions since November again impacted on activity which remained significantly lower than would be expected when the budget for the year was set. Multi-storey car parks only achieved 29% of their income target, whereas surface car parks achieved 46% and on street parking achieved 49%, in line with what was anticipated at Quarter 3.
- Waste services were disrupted in the early weeks of the financial year, with some services suspended although these soon returned to normal. However, the effect of more people being at home has significantly increased volumes of residual waste to be disposed, and trade waste income has also been severely affected.
- Revenue from fees and charges is particularly severely affected across all services with marked reductions in income from market rents, street traders licences and streetworks.

(Public Protection and Enforcement Portfolio)

The Public Protection and Enforcement Portfolio has had to meet the significant unbudgeted costs of the Council's contribution to London-wide emergency mortuary provision. There has been a further impact on the Council's own services due to the impact of an increased number of Covid-19 deaths on the costs of the Coroner's and mortuary services, together with expected reduction in income from public protection services. However, excluding the impact of Covid-19, there were no underlying significant variations.

Analysis of Risks

– Environment & Community Portfolio

Although Covid-19 restrictions have begun to be eased according to the Government's roadmap, the delay in the lifting of all remaining restrictions and the rise in new variant cases means that uncertainty in service planning and delivery will remain for the foreseeable future. Nor is it yet clear what the wider ongoing economic impacts will be and how this will affect services later in the longer term.

In respect of waste, the new contracts have been in place since April 2019. Contract costs are subject to volatility as any growth in the number of properties and tonnages collected will incur additional expenditure, due to the extra collections that would be required and the additional waste that is generated. Any fluctuations on the market prices will affect the income from sales of recyclates income. Another potential risk area is recycling paper income. Wet weather affects the quality of the paper collected and therefore may lead to issues arising with the processing of it as 'paper' and a loss of income. Furthermore, monitoring this year has demonstrated the effect of changing economic and working patterns and it is not possible to predict the extent to which some of these trends will become embedded.

Over and above the current impact of Covid-19, there continues to be the risk in Parking from fluctuations in both income from On and Off Street Parking as usage varies, as well as changes in enforcement income. Income levels are difficult to predict as accurately as levels of parking are dependent on a wide variety of factors of which are some are beyond the Council's control.

Many of the Portfolio's services can be affected by severe weather events which cannot be predicted. In particular, the highways winter service, grounds maintenance and trees.

– Public Protection & Enforcement Portfolio

Any high profile inquests or significant increase in volume of cases could increase the cost of the Coroner's service.

The provision of a sustainable mortuary service at an affordable cost in the long term is problematic due to variables in demand and a very limited market with little competition.

Resources, Commissioning & Contract Management Portfolio

Comments from the Director of Corporate Services (Resources, Commissioning & Contract Management Portfolio) including Risk Areas

Overall the variance for the Corporate Services Division is £106k underspent. However, within this Legal Services is a net overspend of £306k due to additional counsel fees, court costs and increased levels of staffing relating to caseloads, mainly within children's services.

Analysis of Risks

The variance for legal is an overspend of £306k. The majority of the overspend is due to additional counsel fees and court costs relating to caseloads within children's services, but also due to increased numbers of commercial cases.

Caseloads in children's services continue at a higher level than has previously. Historically caseloads had been c48 new cases per annum. In 2017/18 74 sets of proceedings were issued, which was a downward trend from 2016/17 when there were 98 sets of new childcare cases. In 2019/20, there were approximately 70 cases and a similar number is expected this year. A minimum court fee of £2,025 is payable on each case which means even with an additional 22 cases this will still represent a substantial sum. The only way to avoid this would be not to issue proceedings, which is not a realistic option. In addition there are fees for instructions of experts (£150 per application) and for placement orders where the care plan is adoption (£455 per family). There has also been a growth of cases where translation services are required (currently representing c20% of cases) and costs are being incurred for translation of documents and additional hearings. The team have also been dealing with an upward trend in complex Deprivation of Liberty (DOLS) matters.

Childcare cases typically take between 3-9 months to conclude therefore there is an ongoing cost pressure from cases which were issued in previous years which were not concluded in year which has been exacerbated by the continuing high level of new instructions. There has been a high turnover of staff in the team in recent years which has had a major impact on using in-house staff for advocacy, to gradually reduce spend on Counsel.

Comments from the Director of Adult Social Care

Staff within social care have continued to largely work remotely as the pandemic has continued. Demand for assessments resulting in support have continued to increase and we have kept pace with the increase in demand to discharge patients from acute settings. Our year-end financial position is positive, sadly in part, due to the impact of Covid on a number of our most vulnerable service users. We are now moving into the endemic phase of the infection and are monitoring progress of the new variants.

As services have re-opened we have continued to provide support to providers of care in order to assist them with delivering safe services.

Relationships with partners have continued to be strong and we have jointly used the learning from the pandemic and embedded this in our practice and forward planning. Health have committed to fund discharge arrangements for the first quarter of the new financial year, and we are jointly working to find a sustainable way of funding new discharge arrangements.

The Department successfully facilitated the transfer of available Government Grants to providers and kept in regular contact with them to monitor the impact on their staffing and financial levels. This ensured sufficient supply of services throughout the entire pandemic.

Work continues to deliver savings identified through the Transformation programme and progress is monitored on a monthly basis. New targets are being developed to help offset the overall pressures on the Council's budget as we move out of the pandemic.

Comments from the Director of Housing, Planning and Regeneration

£465k of growth was included in the housing budget for 2020/21 to reflect the continuing pressures in relation to homelessness and the provision of temporary accommodation. A total of £1,342k savings have also been included to mitigate these pressures.

Whilst approaches remain high, the ongoing supply of acquired properties and prevention work has continued to slow the rate of growth in nightly paid accommodation placements reducing the average increase from 15 per to 10 per month. This, however, relies on the supply of acquired properties continuing to come through. This results in a projected £314k overspend on temporary accommodation with a £186k overspend on housing overall. As has been reported work is ongoing to increase the supply of affordable housing to continue to mitigate and reduced the current pressures relating to temporary accommodation.

A substantial part of Planning Services' work attracts a fee income for the Council, for example the planning application fees. The fee income and volume of work reflects the wider economic circumstances affecting development pressures in the Borough. There is a risk of income variation beyond the Council's immediate control; however, trends are regularly monitored in order that appropriate action can be taken. Action has successfully been taken to negate the risk of Government Designation for Special Measures due to Planning performance for the current year. However, this is based on the actions identified being implemented to reduce the risk of Government Designation in future years.

There is a risk of substantial planning appeal costs being awarded against the Council by the Planning Inspectorate if the Council is found to have acted unreasonably. For major appeals, which can arise unpredictably, there is often a need for specialist external consultant's advice which creates additional costs.

The key risks in the Renewal, Recreation and Housing Portfolio continue to be:

- i) Increased homelessness and the associated costs particularly relating to the increased demand for placements across London.
- ii) Increased rent arrears arising from roll out of Welfare reform and impact of COVID
- iii) Reduced vacant housing association properties coming forward for letting
- iv) Increased maintenance and repairs costs in relation to the travellers site required to maintain health and safety standards
- v) Increase in planning applications and need to ensure application processing is sufficiently resourced
- vi) Increases being seen in construction and maintenance costs

Finally, the immediate and ongoing impacts of the Covid-19 pandemic on budgets are only now becoming apparent. Significant losses in income, in particular from commercial rents, are expected as town centres have been severely affected during lockdown restrictions. There is also likely to be an increase in homeless presentations and families requiring temporary accommodation as the current moratorium on evictions is eased later in the year. The full impact in 2020/21 and future years is difficult to assess at this stage and will be largely dependent on the easing of restrictions and recovery of the wider economy.

Comments from the Director of Childrens Services

The Children, Education and Families Portfolio has an overspend of £125,000 for the year

The Education Division has an underspend of £131k. This is mainly to do with SEN transport and staffing costs.

The DSG overspend in year is £4,021k. This will be offset by the £1,733k carried forward from 2019/20. There is also an adjustment of £301k of additional income to the carry forward figure for Early Years Prior Year Adjustment. It was also agreed to use £252k of the brought forward balance to support the services in-year. It was also agreed to use the £1,100k of this years DSG allocation that was set aside to support future years pressures as pressures were emerging faster than anticipated. This gives us an estimated DSG deficit balance to be carry forward of £1,139k into the new financial year. It should be noted that the DSG can fluctuate due to pupils requiring additional services or being placed in expensive placements.

Officers are currently working on a recovery plan in advance of any expectation of such from the DfE and this plan will be considered in due course.

In Children's Social Care the overspend is £256k.

The ongoing impact of C19 on Children Services continues especially in respect of contacts into our MASH – these are currently running at around 1,000 contacts per month compared to around 600 in April 20. The result of pandemic in relation to backlog in family proceedings resulting in 104 children waiting outcomes. Many of these children's final care plans for permanency are either SGO or Adoption resulting in around 30 children who will come out of the system and would be closed to the LA. The fallout from this pandemic will continue for some considerable time to come particularly in relation to the increasing referral rate and complexity of the children coming into care. The increase in mental health and well being amongst young people has resulted nationally in increase in suicide and suicidal ideation and with the lack of CAMHS and adult mental health services the risk and support is falling to the Local Authority. We continue to see the significant impact on the most vulnerable families and our efforts to safeguard them but the cost of supporting them through the last year and what will inevitably be the ripple effect in 21/22. We continue to concentrate on ensuring that children are safeguarded throughout the current crisis and as we move forward over the next year to 18 months. Of course, if children come into the system and are unable to be reunified within 6 months the likelihood is that these young people will remain long term and move through to increase the numbers and cost as care leavers up until the age of 25 years. We are now back to business as usual in visiting families physically with very few virtual visits which usually occur if families are isolating.. Staff adapted their ways of working and now they are physically visiting families they are able to assess more fully which is identifying the fragility of some families requiring support. Our Early intervention service for the first time ever has seen waiting lists and as such have pivoted to develop a light touch assessment for some families to ensure that they are supported, preventing crisis and routes into the statutory services.. As stated cases progressing through courts continue to be delayed with final hearings being scheduled for the end of the year or into 2022 We currently have around 104 children within the court system. Courts continue to be cautious around final hearings as these too are heard virtually and often subsidiary orders are being made such as Supervision Orders which entails the LA continuing to offer resources but in addition manpower of a social worker for a year which results in increase caseloads – ordinarily such orders would be far less and alternative orders granted such as Family Assistance orders which last only 6 months. These cautious decisions leaves the LA (and children) in challenging situations and delaying permanency moves thus increasing the cost of placements.

Many of the families referred in recent months have not been known to the Local Authority before and is an indication of the impact of Covid where prior they would be reliant on families, friends, networks and community – such referrals are not light touch but many have resulted in immediate escalation through to the courts particularly where immobile babies and young children are being harmed.

There has been increased requests for support particularly in CWD and with slow opening of the respite provision managed by health partners this has increased demand on additional support packages to try and prevent children with complex disabilities entering the care system. One child entering the system can be at a conservative cost of 300 – 400K per year. We were cautious in relation to closing cases which was acknowledged as good practice by Ofsted, and where children in ordinary circumstances may have been removed from plans multi agency professionals and families have a heightened anxiety requesting the LA to remain involved. During the second wave as predicted this continued and whilst we review all cases regularly this is likely to continue until the summer 2021

However with the new variant taking hold families and children are again being exposed to further stresses and until all support and community services fully open and can offer not only a wide range of universal support but higher numbers in relation to group settings this will continue.

The risks in the Children, Education, & Families Portfolio are:-

- i) Recruitment and retention of permanent staff/ ability to recruit skilled staff for the posts vacant and competitive salaries being paid at this time
- ii) Limited supply and increasing costs of residential placements – including the specialist placements for very complex young people. For example Bromley has had in the last 2 years reduced its use of residential mother and baby placements but we have seen an increase in this area with the courts directing such placements which impacts on the cost of our placements budget . The cost of such placements is high and then with the delay to final hearing families are being retained in these placements beyond the assessment
- iii) Increase in the Looked After Population due to C19 and families being unable to cope.
- iv) Increased complexity of children (SEND).
- v) Impact of Social Work Act 2017 implementation.
- vi) Income from partner agencies being redeployed and reducing their contact with families leaving the LA solely responsible.
- vii) Long term closure of short breaks throughout 2020/21 resulting in demand and cost pressures.
- viii) Shortage of local school places.
- ix) Increasing High Needs Block expenditure not matched by a commensurate increase in Government Grant
- x) Continuing impact of 2014 Children and Families Act extending the age range to 25 for Education, Health and Care Plans.
- xi) Responsibility of Virtual School (VS) in relation to supporting any child adopted living within Bromley entitled to support – this support can be requested from families and schools and with the Covid this has increased significantly stretching the VS team

Adult Care and Health Portfolio Budget Monitoring Summary

2019/20 Actuals £'000	Division Service Areas	2020/21 Original Budget £'000	2020/21 Final Approved £'000	2020/21 Provisional Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
PEOPLE DEPARTMENT								
Adult Social Care								
23,910	Assessment and Care Management	22,253	21,170	20,905	Cr 265	1	Cr 230	2,495
Cr 850	- Better Care Funding - Discharge to Assess	0	0	0	0		0	0
120	Direct Services	149	110	83	Cr 27	2	Cr 27	0
323	Quality Assurance & Safeguarding	1,533	1,578	1,505	Cr 73	3	Cr 110	0
36,120	Learning Disabilities	36,506	37,084	37,198	114	4	79	2,064
7,051	Mental Health	7,211	7,211	7,734	523	5	437	436
Cr 770	Better Care Funding - Protection of Social Care	0	0	Cr 180	Cr 180		Cr 173	0
Cr 900	Better Care Funding - Additional Pressures	0	0	0	0		0	0
0	CCG Support for Social Care	0	0	Cr 535	Cr 535	6	Cr 535	0
65,004		67,652	67,153	66,710	Cr 443		Cr 559	4,995
Integrated Commissioning								
2,354	Integrated Commissioning Division	2,141	2,120	2,019	Cr 101	7	Cr 32	0
1,049	Information & Early Intervention	1,158	1,163	1,096	Cr 67	8	Cr 63	0
Cr 1,049	- Net Expenditure	Cr 1,158	Cr 1,163	Cr 1,096	67		Cr 63	0
23,764	Better Care Fund	22,876	22,946	22,835	Cr 111	9	0	0
Cr 23,823	- Expenditure	Cr 22,902	Cr 22,972	Cr 22,859	113		0	0
11,471	Improved Better Care Fund	8,794	10,270	10,269	Cr 1	10	0	0
Cr 11,471	- Expenditure	Cr 9,004	Cr 10,270	Cr 10,269	1		0	0
3,593	Health Support for Social Care	0	0	0	0		0	0
Cr 3,593	- Expenditure	0	0	0	0		0	0
	- Income	0	0	0	0		0	0
2,295		1,905	2,094	1,995	Cr 99		Cr 32	0
Public Health								
14,181	Public Health	14,629	14,840	14,835	Cr 5		0	0
Cr 14,320	Public Health - Grant Income	Cr 14,770	Cr 14,971	Cr 14,971	0		0	0
Cr 139		Cr 141	Cr 131	Cr 136	Cr 5		0	0
67,160	TOTAL CONTROLLABLE ADULT CARE & HEALTH	69,416	69,116	68,569	Cr 547		Cr 591	4,995
Cr 1,121	TOTAL NON CONTROLLABLE	302	3,400	3,400	0		74	0
4,865	TOTAL EXCLUDED RECHARGES	5,390	5,150	5,150	0		0	0
70,904	TOTAL ADULT CARE & HEALTH PORTFOLIO	75,108	77,666	77,119	Cr 547		Cr 517	4,995

Reconciliation of Latest Approved Budget

£'000

2020/21 Original Budget

75,108

Carry forwards

Better Care Fund

- expenditure

70

- income

Cr 70

Improved Better Care Fund

- expenditure

2,766

- income

Cr 2,766

Public Health Grant

- expenditure

1,534

- income

Cr 1,534

Repairs & Maintenance

29

Grants included within Central Contingency

PrEP grant (Public Health)

- expenditure

52

- income

Cr 52

Adult Social Care grant-related expenditure (Improved Better Care Fund)

210

Other

Return of Prior Year National Living Wage Funding to Contingency

Cr 567

Merit awards

57

COVID-19 Grants

Contain Outbreak Management Fund

- expenditure

4,405

- income

Cr 4,405

COVID-19 Government Grant

- expenditure

1,791

- income

Cr 1,791

Test and Trace Service Support Grant		
- expenditure		1,370
- income	Cr	1,370
Infection Control Fund		
- expenditure		4,535
- income	Cr	4,535
Rapid Testing Grant		
- expenditure		530
- income	Cr	530
Workforce Capacity Grant		
- expenditure		586
- income	Cr	586

Memorandum Items:

Capital Charges		1,727
Insurance		49
Repairs & Maintenance	Cr	171
IAS19 (FRS17)		1,464
Rent income		129
Grant income	Cr	129
Excluded Recharges	Cr	240

Latest Approved Budget for 2020/21

77,666

REASONS FOR VARIATIONS

1. Assessment and Care Management - Cr £265k

The overspend in Assessment and Care Management can be analysed as follows:

		<u>Final</u> <u>Variation</u> £'000
<u>Physical Support / Sensory Support / Memory & Cognition</u>		
Services for 65 +		
Placements	Cr	54
Respite Care	Cr	42
Domiciliary Care / Direct Payments		638
		<u>542</u>
Services for 18 - 64		
Placements		242
Respite Care	Cr	6
Domiciliary Care / Direct Payments		88
		<u>324</u>
Other		
- Staffing	Cr	215
- Day Care	Cr	107
- Transport	Cr	24
- Extra Care Housing	Cr	77
- Community DoLS	Cr	552
- Discharge to Assess (D2A)	Cr	193
- Other		37
	Cr	<u>1,131</u>
	Cr	<u>265</u>

The 2020/21 budget includes funding for the 2019/20 budget overspend calculated at the July interim budget monitoring, less savings and mitigation agreed to reduce this overspend.

Services for 65+ - Dr £542k

Overall the main placement services for the over 65 age group for Physical Support, Memory and Cognition and Sensory Support outturned with an overspend of £421k, which is a £1k change from the December reported position.

Numbers in residential and nursing care outturned at 6 under budget, with an overspend of £246k. After a much higher than usual attrition in April, likely linked to Covid-19, numbers of deaths returned to normal patterns. There have been increased costs of placements having to be made above the council's guide rates resulting in the overspend, despite numbers being below the budget. Part of the 2020/21 budget savings related to reducing these additional placement costs where possible, but this have proved difficult during the pandemic. The main pressure area in relation to these additional costs relates to clients with a primary support reason (PSR) of memory and cognition, where placements were 14 over budget. Conversely, Physical Support placements were 21 under budget.

This is partly offset by a final underspend on emergency and temporary placements, which was £300k underspent as less placements were made during the year.

Respite care underspent of £42k as less service users accessed the service this year due to the pandemic.

The final position on the domiciliary care and direct payments budgets is an overspend of £638k. Domiciliary care was overspent by £473k. Part of this increase is likely to be covid related as other community services such as day care remained shut all year and alternative care was required. Direct payments overspent by £165k, once again partly due to the reason given previously. Part of the 2020/21 budget savings related to reviewing packages of care to ensure they meet the needs of the service user however work on this was curtailed due to the pandemic.

Services for 18-64+ - Dr £324k

Overall the main placement services for the 18 - 64 age group for Physical Support, Memory and Cognition and Sensory Support outturned with an overspend of £324k, which is a reduction of £201k from the December reported position.

Placements for 18-64 age group overspent by £372k this year based on current service user numbers, with numbers being 6 above the budget provision. As with the 65+ age group, the unit cost of placements is higher than the budgeted unit cost, due mainly to the nature of the placements for this age group, where costs can vary depending on individual needs .

This is partly offset by a final underspend on emergency and temporary placements, which was £130k underspent as less placements were made during the year.

Respite care underspent of £6k as less service users accessed the service this year due to the pandemic.

The overall position on the domiciliary care and direct payments budgets is a final overspend of £88k. The domiciliary care final position was an overspend of £62k, a reduction of £71k from December, whilst Direct payments was an overspend of £26k, which is a reduction of £22k.

Staffing - Cr £215k

Staffing in the Adult Social Care care management teams underspent by £215k.

Day Care Services & Transport Services - Cr £131k

Day Care and related transport services were suspended for the whole of 2020/21 due to Covid-19, although some payments were agreed to be made to the transport providers for April and May. This has resulted in most of the budget being underspent, with transport underspending by £24k and day care by £107k.

Extra Care Housing - Cr £77k

The hours being delivered in the Extra Care Housing unit remained at the minimum level during the year, resulting in a final underspend of £77k.

Community Deprivation of Liberty Service (CDoLS) - Cr £552k

As reported in the 2019/20 budget monitoring and outturn reports, there was a large underspend on the Community DoLS budget. This underspend has continued for the 2020/21 financial year.

D2A - Cr £193k

Due to Covid-19, discharges from hospital following a revised pathway in unison with health, funded by government grants. This meant that the budget allocation for the discharge to assess service was only minimally being utilised, so an underspend has resulted on this budget.

Other costs - Dr £37k

Various other costs within the Care management division overspent by £37k.

2. Direct Services - Cr £27k

Reablement and the CARTS service - Cr £25k

Staffing within the reablement and CARTS services underspent by £233k due to vacancies during the year. As these services are partly funded by the Better Care Fund 'Protection of Social Care' budget, part of this underspend totalling £208k is reported elsewhere on the portfolio budget monitoring summary page.

Carelink - Cr £2k

There was a final underachievement of income of £46k relating to carelink services. Competition from current and new private providers of this type of service is the likely reason for this drop in income over the past couple of years. Offsetting this is under spends on running costs of £48k.

3. Quality Assurance & Safeguarding - Cr £73k

This service is responsible for contracts compliance and monitoring for adult social care contracts, adult safeguarding, as well as overseeing the Bromley Safeguarding Adults Board. The final underspend is as a result of staff vacancies in the service.

4. Learning Disabilities (LD) - Dr £114k

The 2020/21 LD budget included funding for anticipated 2020/21 demand-related pressures, a contribution to the full year effect of the 2019/20 overspend but also reductions relating to planned savings. Despite the net increase in budget, the outturn position is an overspend of £114k, a small increase from the £79k anticipated in quarter 3.

The overspend is due to a combination of the impact in 2020/21 of the high full year effect of 2019/20 spending (in excess of the amount funded in the 2020/21 budget), a shortfall in savings and new and increased care packages. This is largely offset by the impact of Covid and the associated significant reduced take up of LD services.

The Covid-related reduced costs include: temporary cessation of day services and associated reduced cost of transport; reduced numbers of domiciliary care packages (client preference); some clients returning home from their residential placements and, sadly, a higher than average number of deaths. Mostly these reductions continued to the end of the financial year although, since the quarter 3 report, some services have resumed. In view of the Covid-related reduced take up, some of the additional LD services put in place as a result of Covid are now able to be funded from the LD budget.

The 2020/21 LD budget included savings totalling £896k against which there is a shortfall of £631k in 2020/21. A proportion of this (£440k) is because of delays due to the impact of Covid and this element of the shortfall has therefore been attributed to Covid Grant funding. The remainder of the shortfall relates mostly to the target for increased uptake of the Shared Lives service.

The full year overspend of £2,064k is much higher than the 2020/21 overspend of £114k. The reduced costs that have been experienced in 2020/21 due to the impact of Covid are likely to be predominantly non-recurrent and it has been assumed that services resume to normal levels in 2021/22. In addition, the full year effect of the savings shortfall is more significant as some of the savings achieved in year are short term only, and also it has been assumed that the contribution from Covid funding towards the shortfall was one off in 2020/21.

5. Mental Health (MH) - Dr £523k

The final outturn position on Mental Health (MH) is an overspend of £523k which is an increase of £86k compared to the position reported in quarter 3.

The overspend can largely be attributed to the full year effect of 2019/20 spending exceeding the amount funded in the 2020/21 budget (the full year effect was only partly funded). While there has been movement in placements and care packages during the year this hasn't increased pressure on the budget overall - new and increased packages have been offset by placements ending, reductions in packages and joint funding from health. In addition, costs relating to a legal case have been charged to the MH budget.

The increase in overspend since the quarter 3 projected position is the net result of a number of factors including: costs relating to a legal case; identification of health funding contributions towards packages, some of which were backdated; correction of Primary Support Reason (PSR) misclassifications away from MH; increased income from client contributions; slippage in previously estimated start dates.

The full year impact of the overspend is estimated at Dr £436k. This is positive in that it is less than the growth included in the 2021/22 budget but risks remain going forward regarding clients with increasingly complex needs and increased reliance on expensive packages of care. The position will continue to be closely monitored moving forward into 2021/22.

6. CCG Support for Social Care - Cr £535k

In November 2020, South East London CCG confirmed they had allocated a total of £3m one-off financial support to the six local authorities to help maintain a robust social care offer over the remainder of the financial year. This funding has been allocated on a weighted population basis, and Bromley's amount is £535k. This funding helps to offset some of the additional care packages during the pandemic which are mainly detailed in note 1 above.

7. Integrated Commissioning Division - Cr £101k

COVID Contain Outbreak Management Funding, Workforce Capacity Grant and Rapid Testing Grant have been allocated towards the cost of staff working on the pandemic response. In addition there is an underspend on the variable element of the direct payments contract as a result of lower volumes than budgeted. Both of these, combined with minor underspends on staffing budgets, result in a total underspend of Cr £101k.

An underspend of Cr £32k was anticipated in quarter 3 budget monitoring and the increased underspend is a result of the allocation of additional COVID funding and delays to changes relating to staffing.

8. Information & Early Intervention - Cr & Dr £67k, net nil

The underspend of £67k on the Information and Early Intervention (I&E) Service is a small increase from the underspend of £63k anticipated in quarter 3 budget monitoring. The underspend arises from a combination of inflationary efficiencies on contracts and slightly lower levels of activity on advocacy services, offset in part by a small shortfall on the Local Reform and Community Voices Grant. The final underspend on advocacy services was higher than anticipated (the payments vary in line with levels of activity).

The whole I&E net budget is funded from the element of the Better Care Fund set aside to protect social care services. This £67k underspend has therefore been used to offset other budget pressures within social care in line with the intentions of the funding.

9. Better Care Fund (BCF) - Dr £2k (controllable, net)

Other than some of the variations on the protection of social care element, any underspends on Better Care Fund (BCF) budgets are carried forward for spending in future years under the pooled budget arrangement with South East London Clinical Commissioning Group. The net variation of Dr £2k is offset by a corresponding Cr £2k variation on BCF non-controllable budgets.

The income variation relates to an underspend of £113k on 2020/21 BCF allocations and approval is sought to carry this forward to 2021/22. This is fully offset by an equivalent underspend on expenditure (when non-controllable budgets are taken into account).

10. Improved Better Care Fund (IBCF) - Nil Variation (net)

The total amount of funding available in 2020/21 was as follows:

	£'000
2020/21 IBCF allocation - recurrent	4,636
2020/21 IBCF allocation - non-recurrent (extended for 4th year)	1,677
2020/21 Winter Pressures Grant	1,190
Carry forward from previous years	2,766
	10,269

The non-recurrent IBCF funding of £1,677k was extended for a fourth year and it was agreed as part of setting the 2020/21 budget that this would fund a contribution to a new, 'whole system' reserve that can be called upon in relation to any crisis in the joint health and social care systems.

Some of the remaining funding earmarked for spending in 2020/21 was not spent and, in line with the original IBCF report to the Executive in October 2017, underspends can be carried forward to support expenditure in future years. Carry forward approval is sought for £2,547k.

Waiver of Financial Regulations

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub-Committee bi-annually. The Director of Adult Social Care has additional authority in respect of placements.

Since the last report to the Executive, 4 waivers for Adult placements have been agreed for between £50k and £100k and 3 for more than £100k, all of which were agreed by the Director of Adult Social Care.

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, there have been no virements.

Children, Education and Families Portfolio Budget Monitoring Summary

2019/20 Actuals £'000	Service Areas	2020/21 Original Budget £'000	2020/21 Final Approved £'000	2020/21 Provisional Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	PEOPLE DEPARTMENT							
	Education Division							
Cr 350	Adult Education Centres	Cr 401	Cr 376	Cr 423	Cr 47	1	Cr 61	0
543	Schools and Early Years Commissioning & QA	715	715	644	Cr 71	2	Cr 90	0
8,206	SEN and Inclusion	6,597	6,949	6,827	Cr 122	3	263	0
74	Strategic Place Planning	103	103	126	23	4	0	0
8	Workforce Development & Governor Services	Cr 29	Cr 29	Cr 30	Cr 1		0	0
356	Access & Inclusion	156	156	202	46	5	2	0
Cr 1,243	Schools Budgets	Cr 1,528	Cr 1,528	Cr 1,416	112	6	0	0
10	Other Strategic Functions	717	217	146	Cr 71	7	Cr 12	0
7,604		6,330	6,207	6,076	Cr 131		102	0
	Children's Social Care							
1,427	Bromley Youth Support Programme	1,526	1,533	1,313	Cr 220	8	0	0
920	Early Intervention and Family Support	1,178	1,187	856	Cr 331		Cr 64	0
6,580	CLA and Care Leavers	6,252	6,326	6,379	53		271	664
16,846	Fostering, Adoption and Resources	16,808	16,808	16,919	111		183	3,474
3,581	Referral and Assessment Service	3,410	3,315	3,377	62		12	0
2,943	Safeguarding and Care Planning East	2,768	2,664	2,956	292		21	0
5,163	Safeguarding and Care Planning West	5,389	5,255	5,377	122		61	0
1,071	Safeguarding and Quality Improvement Management Action	Cr 1,454	Cr 1,056	Cr 889	167		Cr 156	0
38,531		35,877	36,032	36,288	256		268	4,138
46,135	TOTAL CONTROLLABLE FOR CHILDREN, EDUCATION & FAMILIES	42,207	42,239	42,364	125		370	4,138
8,817	Total Non-Controllable	1,812	8,893	8,893	0		0	0
8,541	Total Excluded Recharges	8,693	8,531	8,531	0		0	0
63,493	TOTAL CHILDREN, EDUCATION & FAMILIES PORTFOLIO	52,712	59,663	59,788	125		370	4,138
	Memorandum Item							
	Sold Services							
37	Education Psychology Service (RSG Funded)	Cr 115	Cr 35	80	115	9	233	0
43	Education Welfare Service (RSG Funded)	Cr 24	Cr 28	Cr 4	24		6	0
8	Workforce Development (DSG/RSG Funded)	Cr 31	Cr 30	1	31		0	0
27	Community Vision Nursery (RSG Funded)	61	61	0	Cr 61		Cr 30	0
47	Blenheim Nursery (RSG Funded)	94	92	Cr 2	Cr 94		Cr 24	0
162	Total Sold Services	Cr 15	60	75	15		185	0

Reconciliation of Latest Approved Budget

£'000

Original Budget 2020/21

52,712

Contingency:

Tackling Troubled Families

- expenditure

348

- income

Cr 348

Carry forwards:

Delivery Support Fund

- expenditure

18

- income

Cr 18

Investing in Practise Grant

- expenditure

104

- income

Cr 104

Extension of Virtual Heads

- expenditure

34

- income

Cr 34

Reducing Parental Conflict

- expenditure

40

- income

Cr 40

Tackling Troubled Families

- expenditure

543

- income

Cr 543

Adult Education Match Funding

25

Expenditure on North Lodge

79

Other:

SEN Transport

363

R&M Planned - Blenheim Family Centre

22

Merit Reward

64

Contribution to Contingency

Cr 500

COVID-19 Grants

Contain Outbreak Management Fund

- expenditure

1,977

- income

Cr 1,977

COVID-19 Government Grant

- expenditure	4,405	
- income	Cr 4,405	
Income loss		
- expenditure	254	
- income	Cr 254	
Emergency Assistance Grant		
- expenditure	164	
- income	Cr 164	
Winter Grant		
- expenditure	667	
- income	Cr 667	
Holiday Activities and Food Grant		
- expenditure	81	81,330
- income	Cr 81	
Wellbeing for education		
- expenditure	39	
- income	Cr 39	

Memorandum Items:

Capital Charges	3,627	
Insurance	218	
Repairs & Maintenance	125	
IAS19 (FRS17)	3,112	
Excluded Recharges	Cr 161	
Rental Income	Cr 23	

Latest Approved Budget for 2020/21

59,663

REASONS FOR VARIATIONS

1. Adult Education - Cr £47k

The underspend in Adult Education is due to reduced activity that includes a reduction in the exam expenditure (£78k) and income (£51k) for the year. This is offset by additional staffing costs of £82k.

Due to the COVID-19 lockdown all of the training courses in the summer term were delivered online. Since the start of the new academic year most of the training courses have returned to the classroom with smaller class sizes. The small number of remaining courses are either delivered as blended or online courses.

2. Schools and Early Years Commissioning & QA - Cr £71k

Early Years Service has underspend on staffing of £38k.

There is a non-ringfenced government grant that has not been spent in full during the year that has led to a further underspend of £32k.

The remaining underspend relates to running costs of £1k.

3. SEN and Inclusion - Cr £122k

The SEN Transport has underspent by £715k. This is following an extra £363k added to the budget to support the anticipated extra costs of renewing the transport contracts from the start of the new academic year. COVID has had an effect on the service this year, as the routes have been intermittent due to lockdown restrictions throughout the year. As the service returns back to 'normal' it is expected that this variance will not continue going forward.

The Education Psychologists have made progress in recruiting to the vacant posts in their team. The use of agency staff during the year has caused both the statutory service they are required to provide to overspend by £18k and the Trading Service they offer to the Schools to overspend by £80k. This is a net overspend of £98k. The remaining overspend has resulted from increases in staffing and support roles due to the increases in EHCP's in year. Additionally there were overspends on various running costs (including contracts payments) of £99k. This was offset by a small over collection of income of £9k.

The remaining underspend relates to running costs of £2k.

4. Strategic Place Planning - Dr £23k

The overspend is due to various running cost overspends.

5. Access & Inclusion - Dr £46k

Access and Inclusion Service has an overspend of £46k during the year. This is due to an overspend on staffing of £84k, with a underspend on Mainstream pupil transport of £44k.

The remaining overspend relates to running costs of £6k.

6. Other Strategic Functions - Cr £71k

The service has underspent by £71k. This is due to an overspend of £93k in staffing costs, that has been offset by an underspend in running costs of £273k during the year.

Additional, there is an overspend of £109k on modular classroom rental costs.

7. Schools Budgets (no impact on General Fund)

Expenditure on Schools is funded through the Dedicated Schools Grant (DSG) provided by the Department for Education (DfE). DSG is ring fenced and can only be applied to meet expenditure properly included in the Schools Budget. Any overspend or underspend must be carried forward to the following years Schools Budget.

The DSG overspend in year is £4,021k. This will be offset by the £1,733k carried forward from 2019/20. There is also an adjustment of £301k of additional income to the carry forward figure for an Early Years Prior Year Adjustment. It was also agreed to use £252k of the brought forward balances to support the services in-year. It was also agreed to use the £1,100k of this years DSG allocation that was set aside to support future years pressures in year as the pressures were emerging faster than anticipated. This gives us an estimated DSG deficit balance to be carry forward of £1,139k into the new financial year. It should be noted that the DSG can fluctuate due to pupils requiring additional services or being placed in expensive placements.

The in-year overspend is broken down as follows:-

The in-year underspend on Early Years payments was £371k. This is split between the 2 years old funding (underspend of £70k) and 3 & 4 year old Funding (underspend of £301k).

There is currently projected to be an underspend of £83k in the Primary Support Team which is mainly due to staffing.

The Home and Hospital service has a projected overspend of £317k and this is mainly due to the need to use of agency staff to support the number of children being directly looked after by the team.

SEN placements has overspend by a total of £3,263k. These overspends are split as follows:-

Residential Placements - £366k

Top-Up Funding - £2,232k

Alternative Provisions - £665k

There is an overspend of £492k on the Schools Funding area for High Needs. This is for additional places at schools to prevent the need to place children in higher cost placements.

The Post 16 placements have overspend by £1,053k.

The High Needs Pre-school Service has underspend by £87k for the year which relates mostly to staffing.

The Darrick Wood Hearing Unit has overspent this year by £24k. Most of the overspend relates to additional staffing costs, but there is also a small amount that relates to running costs. This has been offset by underspends at SENIF, Sensory Support, and the Outreach & Inclusion Service are other areas across within SEN. The net effect of these cost centres is a £575k underspend.

There is also a small overspend of £12k in total.

	Variations £'000	High Needs £'000	Schools £'000	Early Years £'000	Central £'000
Free Early Education - 2 year olds	-70	0	0	-70	0
Free Early Education - 3 & 4 year olds (Inc. extr	-301	0	0	-301	0
Primary Support Team	-83	0	0	0	-83
Home & Hospital	317	317	0	0	0
Other Small Balances	5	0	2	0	3
SEN:					
- Placements & Alternative Programmes	1,031	1,031	0	0	0
- Top-Up Funding	2,232	2,232	0	0	0
- Support in FE colleges	1,053	1,053	0	0	0
- School Funding	492	492	0	0	0
- High Needs Pre-school Service	-87	-87	0	0	0
- Sensory Support	-68	-68	0	0	0
- SEN Inclusion Fund (SENIF)	-116	0	0	-116	0
- Darrick Wood Hearing Unit	24	24	0	0	0
- Outreach & Inclusion Service	-85	-85	0	0	0
- SEN Staff	-330	-330	0	0	0
- Other Small SEN Balances	7	8	0	0	0
Total	4,021	4,587	2	-487	-80

There will continue to be pressures in the DSG from 2021/22 onwards, especially in the High Needs Block. More children are coming through the system which will put additional pressure on DSG resources.

8. Children's Social Care - Dr £256k

The final budget variation for the Children and Families Division is an overspend of £256k. This is a decrease of £12k in the overspend reported previously which was £268k. Despite additional funding being secured in the 2020/21 budget, increases in the number of children being looked after together with the high cost of some placements has continued to put considerable strain on the budget.

Bromley Youth Support Programme - CR £220k

The underspend in this area is mainly due to the correction of the treatment to income that has meant extra income being realised in this years accounts resulting in an over collection of income of £250k. There is also an underspend on running costs of £20k. These underspends are offset by an overspend of £50k of staffing as additional support is going into the service as there is an anticipated inspection

Early Intervention and Family Support - Cr £331k

The underspend in this area of £331k relates to £140k underspend on staffing, £175k underspend on running costs (including premises and commissioning costs), and a small over collection of income (£16k).

CLA and Care Leavers - Dr £53k

The overspend in this area relates to Children Looked After placement support costs of £3k, accommodation costs of £17k and £55k on running costs that includes the cost of consultants. To offset this there is a £22k underspend on Staying Put.

Fostering, Adoption and Resources - Dr £111k

The final position for this area is an overspend of £111k. This is due to a net overspend of £2k across all of the various Residential, Fostering and Adoption Placements.

There is a £54k overspend on Regional Adoption Agency fees

Additional there are overspends of £55k on running costs

The budget for children's placements (Residential, Fostering and Adoption Placements) is projected to overspent this year, The analysis of this over the various placement types is shown below.

- Community Home's / Community Home's with Education - Cr £397k (Cr £870k)
- Boarding Schools - Dr £35k (Dr £94k)
- Secure Accommodation - Cr £272k (Cr £408k)
- Youth on Remand - Cr £697k (Cr £250k)
- Fostering services (IFA's) - Dr £1,443k (Dr £1,699k)
- Fostering services (In-house, including SGO's and Kinship) - Cr £23k (Cr £90k)
- Adoption placements - Cr £44k (Cr £44k)
- Transport and Outreach Services - Cr £43k (Dr £0k)

Referral and Assessment Service - Dr £62k

The overspend of £62k in this area that relates to support to families overspend of £11k and an overspend of £55k on running costs that This is being offset by an underspend of £4k on the subsistence and accommodation of NRPF.

Safeguarding and Care Planning East - Dr £292k

The overspend in this area of £292k relates PLO including pre-court assessments (£212k), support to families overspend of £25k and an overspend of £55k on running costs that includes the cost of consultants.

Safeguarding and Care Planning West- Dr £122k

The overspend in this area of £122k relates to a £44k overspend in Children's Disabilities Services, support to families overspend of £25k and an overspend of £53k on running costs that includes the cost of consultants regarding YOT and Ofsted.

Safeguarding and Quality Improvement - Cr £171k

This area has overspent by £171k and this is due to overspends of £91k on staffing and £80k on running costs including an increase in contribution to the BSCP and costs relating to the use of consultants for Ofsted review and preparation work.

9. Sold Services (net budgets)

Services sold to schools are separately identified in this report to provide clarity in terms of what is being provided. These accounts are shown as memorandum items as the figures are included in the appropriate Service Area in the main report.

Waiver of Financial Regulations

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub-Committee bi-annually. Since the last report to the Executive, in Children's Social Care there were 7 waivers agreed for placements of between £50k and £100k, 2 between £100k and £150k, 1 between £150k and £200k and 10 for more than £200k.

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, there have been no virements.

Environment & Community Portfolio Budget Monitoring Summary

2019/20 Actuals £'000	Service Areas	2020/21 Original Budget £'000	2020/21 Final Approved £'000	2020/21 Provisional Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	ENVIRONMENT & COMMUNITY PORTFOLIO							
	Street Scene & Green Spaces							
5,782	Parks and Green Spaces	5,716	5,863	5,876	13	1	0	0
Cr 119	Business Support and Markets	Cr 83	Cr 82	Cr 189	Cr 107	2	0	0
17,715	Waste Services	17,776	17,783	17,936	153	3	140	0
5,469	Street Environment	5,678	5,665	5,665	0	4	Cr 31	0
196	Street Regulation	223	224	221	Cr 3	5	1	0
1,307	Management and Contract Support	1,204	1,444	1,240	Cr 204	6	33	0
739	Arboriculture Management	724	754	1,010	256	7	152	0
31,089		31,238	31,651	31,759	108		295	0
	Transport Operations and Depot							
513	Transport Operations and Depot Management	731	650	574	Cr 76	8	Cr 111	0
513		731	650	574	Cr 76		Cr 111	0
	Traffic, Parking and Highways							
192	Traffic & Road Safety	280	245	Cr 36	Cr 281	9	Cr 193	0
Cr 7,875	Parking	Cr 7,505	Cr 7,604	Cr 8,014	Cr 410	10-15	Cr 363	0
6,719	Highways (including London Permit Scheme)	6,392	6,354	6,133	Cr 221	16	0	0
Cr 964		Cr 833	Cr 1,005	Cr 1,917	Cr 912		Cr 556	0
30,638	TOTAL CONTROLLABLE	31,136	31,296	30,416	Cr 880		Cr 372	0
4,960	TOTAL NON-CONTROLLABLE	6,182	7,276	7,276	0		0	0
2,480	TOTAL EXCLUDED RECHARGES	2,399	2,511	2,511	0		0	0
38,078	PORTFOLIO TOTAL	39,717	41,083	40,203	Cr 880		Cr 372	0

Reconciliation of Latest Approved Budget £'000

Original Budget 2020/21 39,717

Carry Forward Requests approved from 2019/20

Green Garden waste DD system	120
Lych Gate Footbridge Repairs	48
Procurement of a Sonic Tomograph	30
Millwood Rd Allotments Water Supply	30

Central Contingency Adjustments

Other

R&M - Norman Park Pavilion No.4 (non controllable)	42
R&M Depot Electrical Remedial Works & Roof survey work (non controllable)	18
Lych Gate Carry Forward Returned to Central Contingency	Cr 48
Transfer of Electricity Budget to RCCM portfolio	Cr 28
Transfer of Highways budget to PPE for Post Funding	Cr 16
Merit Awards 20/21 Budget Allocation	25

COVID-19 Grants

COVID-19 General Grant	
- expenditure	3,238
- income	Cr 3,238
COVID-19 Income Compensation	
- expenditure	4,186
- income	Cr 4,186
Contain Outbreak Management Fund	
- expenditure	1,113
- income	Cr 1,113
Reopening High Streets Safely	
- expenditure	171
- income	Cr 171
Emergency Assistance	
- expenditure	115
- income	Cr 115
Support for the Clinically Extremely Vulnerable	
- expenditure	454

- income	Cr	454
Emergency Active Travel Fund		
- expenditure		9
- income	Cr	9
Memorandum Items		
Capital Charges 5802		419
Deferred Charges (REFCUS) 5804		127
Insurance	Cr	96
Rent Income (property)		43
Repairs & Maintenance (Premises)	Cr	181
IAS19 (FRS17) sub 0206		765
Excluded Recharges		112
IAS 19 Past Service Costs FRS17 0219 All	Cr	44
Latest Approved Budget for 2020/21		<u>41,083</u>

REASONS FOR VARIATIONS

1. Parks and Green Spaces Dr £13k

There were a number of small variations across supplies and services which resulted in a £12k underspend, although this was offset by a number of hydro surveys that were undertaken in the last few months of the financial year costing £25k .

2. Business Support and Markets Cr £107k

Due to the COVID-19 restrictions, the market was shut from March 2020 and re-opened in June 2020. However as part of social distancing measures during the summer and autumn there were reduced stall sizes and numbers. Footfall was much lower than previous levels and a number of stall holders did not return to trading. During the second and third lockdown periods the market was essentially closed, except for a few stalls selling fruit and veg. These further restrictions also impacted on the Christmas market trade.

As a result, there was a £27k reduction in the costs of stall assembly due to the closed periods and reduced stall numbers during the summer months. Market security also underspent by £23k for the same reasons and advertising by £9k as there has been no marketing during the financial year. The budget for new market stall equipment underspent by £19k as no purchases were made during 2020/21.

Staffing underspent by £9k and other small variations within supplies and services resulted in a further £17k underspend during 2020/21.

3. Waste Services Dr £153k

Waste Services budgets were significantly impacted by Covid-19 over the financial year due to the various restrictions and measures in place, as well as changed trends and behaviours.

Overall, the service overspent by £153k on issues not related to Covid-19. The main cost of £255k related to a prior year payment that had been in dispute and was not settled until this financial year. This was partly offset by an underspend of £70k on landfill tax as a result of the contractor exceeding their targets in the financial year, as well as a number of other minor variations within waste services resulting in a further net underspend of £32k.

4. Street Environment £ Nil

Gully cleaning and soak away costs exceeded budget by £99k due to a high level of activity during the winter months and the last quarter of the financial year. However, this was offset by an underspend of £45k on nuisance and abandoned vehicle costs due to reduced activity levels, an underspend of £49k on routine cleaning and cleaning of litter bins, plus a number of small variations on supplies and services of £5k.

5. Street Regulation Cr £3k

There is a small underspend of £3k across supplies and services in this area.

6. Management and Contract Support Cr £204k

The salary budget overspent by £54k this financial year due to the cost of agency staff and the salary vacancy factor not being achieved. This was partially offset by a £10k underspend across supplies and services.

Many of the team were mobilised to support various elements of the Council's emergency response to Covid-19, including providing assistance to residents that were required to shield and those deemed clinically extremely vulnerable, and local contact tracing. Covid grant funding of £248k has been allocated to the service to recognise this cost.

7. Arboriculture Management Dr £256k

This service overspent by £256k this financial year, of which £159k was due to the volume of statutory tree surveys and associated urgent remedial works required within the Borough. Staff vacancies in previous years had contributed towards a backlog of works that needed to be undertaken. The purchase of additional trees during the last quarter of the year, which can be met from within the Portfolio's overall budget, resulted in further spending of £121k. This was partly offset by an underspend of £24k across staffing, supplies and services and the recovery of establishment expenses.

8. Transport Operations and Depot Management Cr £76k

Salary budgets underspent by £74k due to staff vacancies and reduced working hours. Minor improvement works at the Depot in quarter 4 resulted in £53k of expenditure that was not projected in quarter 3. Veolia's contribution towards depot security services exceeded the income budget by £20k. Other minor variations including business rates, tenant maintenance costs, and software expenditure within the division total a further £31k underspend.

9. Traffic & Road Safety Cr £281k

There was an overall surplus of £281k across Traffic & Road Safety for 2020-21. There were underspends against LBB funded staffing budgets totalling £39k mainly due to vacancies including an MG6 post and part-time staff working in fully budgeted posts, with TfL confirming LIP funding could be claimed until the end of the financial year. However, the Assistant Director of Traffic & Parking continues to work closely with TfL to understand the situation for future funding for 2021/22 and beyond. The situation continues to be closely monitored, with interim funding currently only confirmed to December 2021; mitigating action has been prepared including a full service redesign, should this be necessary.

Income for road closure charges overachieved budget by £152k. Despite the current situation with Covid-19, utility companies continued to apply for road closures to undertake works at the level seen in previous years. There were other minor credit variations across the service totalling £39k, mainly due to some historic ledger balances being written back to revenue, along with underspends on supplies and services budgets and a small surplus on advertising revenue.

Parking Cr £410k

10. Income from Bus Lane Contraventions Dr £138k

The temporary reduction in workloads during periods of lockdown, when parking activity had been significantly limited by Government restrictions, gave officers in the Parking Shared Service a unique opportunity to review a greater number of aged tickets and outstanding income from PCN's issued in prior years than is the case in a normal year. This exercise has resulted in a net write-off of £138k this year, which is expected to reduce the level of usual write-offs in the following year.

11. Off/On Street Car Parking Cr £80k

There was an underspend against credit card commission costs of £65k, a favourable increase to the previously reported figure of £59k. This was due to the decline in parking usage during the periods of lockdown and subsequent restrictions, and the lower volume of transactions.

Similarly, the reduction in parking use generated a £15k deficit in income from cashless parking fees.

Defaults secured against the APCOA contract in relation to off street parking totalled £29k for the year.

12. Permit Parking Cr £11k

There were minor underspends against credit card commission costs and the APCOA contract totalling £11k in the year.

13. Car Parking Enforcement Cr £59k

There was an underspend on credit card commission costs of £59k for the financial year.

14. Parking Shared Service Cr £160k

There was a net underspend of Cr £160k for the Parking Shared Service mainly due to underspends on staffing as a result of vacancies across both boroughs and a reduction in the number of agency staff employed. The Head of Parking is in the process of undertaking a full review of the Shared Service.

15. Parking Expenditure Variations Cr £240k

Other variations across the service totalled an underspend of £222k mainly due to savings against Traffic Committee Fees for London and Debt Collection Registration fees and a underspend on Third Party Payments. COVID grant of £18k has been allocated to Parking to reflect the cost of staff diverted to supporting the Council's Covid response in the year. The variations are summarised as follows:

16. Highways - Including London Permit Scheme Cr£221k

Monitoring in quarter 3 had anticipated that the impact of Covid-19 restrictions would result in a £60k loss of income on streetworks in respect of permits, Section 74 charges, fixed penalty notices and inspections. However, during quarter 4 income levels significantly exceeded those previously expected and income actually overachieved by £48k by the end of the year.

The Street lighting maintenance and installation budget underspent by £204k as the replacement columns currently need less maintenance than older columns. The intention had been to direct the surplus budget to LED conversions in residential streets; at the same time, officers had envisaged progressing the parallel project to replace street lamps on traffic routes supported by Salix funding. However, as sufficient resources were not available to complete both projects, a £200k carry forward request has been submitted to enable the LED conversions to take place in early 2021/22.

Street lighting electricity costs underspent by £233k this financial year as the new, low energy lamp post upgrades continued to be rolled out across the Borough. Staffing underspent by £151k this year as the TfL funding was secured to the end of the financial year and so the surplus budget for vacant posts was no longer required to offset any previously anticipated shortfall in TfL funding. Winter maintenance budgets underspent by £150k this year due to relatively mild weather.

A level of underspending on the service's budget had previously been anticipated and the Portfolio Holder had consequently agreed for officers to undertake a programme of essential planned carriageway works during the latter part of the financial year costing £535k.

There were a number of other small variations across supplies and services and transport costs totalling a £36k overspend. COVID grant funding of £6k has been allocated to Highways to cover staffing costs relating to those members of staff diverted to support the Council's Covid response in the year.

Waiver of Financial Regulations:

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, the following waivers over £50k have been actioned.

1) a 1 year extension to the Confirm OnDemand Enterprise License use by Highways from 1st July 2020 to 30th June 2021 costing £75,300, cumulative contract value of £225,900 This software supports customer enquiries, works orders and invoicing.

2) a 1 year extension to the MarketForce Services Ltd Contract for the market stall assembly from 1st January 2021 to 31st December 2021. Annual value of approximately £77k and a cumulative contract value of £296k.

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

Public Protection & Enforcement Budget Monitoring Summary

2019/20 Actuals	Service Areas	2020/21 Original Budget £'000	2020/21 Final Approved £'000	2020/21 Provisional Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
253	Public Protection Community Safety	170	395	370	Cr 25	1	Cr 79	0
133	Emergency Planning	134	136	137	1	2	3	0
670	Mortuary & Coroners Service	574	574	574	0		0	0
1,676	Public Protection	1,556	1,388	1,457	69	3	76	0
2,732	TOTAL CONTROLLABLE	2,434	2,493	2,538	45		0	0
318	TOTAL NON CONTROLLABLE	7	379	379	0		0	0
941	TOTAL EXCLUDED RECHARGES	973	928	928	0		0	0
3,991	PORTFOLIO TOTAL	3,414	3,800	3,845	45		0	0

Reconciliation of Latest Approved Budget

£'000

Original Budget 2020/21

3,414

Carry Forward Requests approved from 2019/20

Asset Recovery Incentivisation Scheme		48
Asset Recovery Incentivisation Scheme	Cr	48

Other

Virement from Housing to create a cross service support post		31
Transfer of Electricity Budget to RCCM portfolio	Cr	2
Transfer of Highways budget to PPE for Post Funding		16
DCLG LA Compliance and Enforcement Grant Income	Cr	145
DCLG LA Compliance and Enforcement Grant Expenditure		145
Merit Awards 20/21 Budget Allocation		14

COVID-19 Grants

COVID-19 General Grant		
- expenditure		1,336
- income	Cr	1,336
COVID-19 Income Compensation		
- expenditure		3
- income	Cr	3
Compliance and Enforcement Grant		
- expenditure		145
- income	Cr	145

Memorandum Items

Capital Charges 5802	Cr	2
Insurance		25
IAS19 (FRS17) sub 0206		370
Excluded Recharges	Cr	45
IAS 19 Past Service Costs FRS17 0219 All	Cr	21

Latest Approved Budget for 2020/21

3,800

REASONS FOR VARIATIONS

1. Community Safety Cr £25k

This service underspent by £25k this financial year with £9k due to in year staffing vacancies. There was a £15k underspend relating to the decreased current requirement of the dog warden service. At Q3 this was forecast to be £25k underspent but unforeseen vets bills late in the financial year reduced the underspend. A number of other minor variations across supplies and services, including some laptop purchases, cumulated in a small £1k overspend.

2. Emergency Planning Dr £1k

There were additional staffing costs of £11k this financial year relating to overtime and on call costs. There were a number of small variations across supplies and services budgets resulting in a £10k underspend.

3. Public Protection Dr £69k

There was an underlying staffing underspend of £129k due to a number of in year vacancies. All posts are currently being recruited to. Income generated from Houses in Multiple Occupation overachieved by £45k this financial year. The Scientific Investigations Programme underspent by £10k this year due to the minimal activity undertaken and the CCTV contract resulted in a small credit variation of £14k. Other transport and supplies and service budgets across the division overspent by £29k. CCTV camera upgrades were undertaken this financial year costing £383k. At Q3 these costs were forecast at £295k but the increased overall underspends have allowed more essential upgrades to be undertaken than envisaged in December.

The service undertook increased activity in relation to Covid compliance and enforcement activity during the year, and Covid grant funding of £145k was allocated in recognition.

Waiver of Financial Regulations:

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, no waivers over £50k have been actioned.

1) a 1 year extension of the Stray Dog service and Pest Control contract with SDK from 1st February 2021 to 31st January 2022. The annual contract value is £94k resulting in cumulative spend with SDK of £879k

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

Renewal, Recreation & Housing Budget Monitoring Summary

2019/20 Actuals £'000	Division Service Areas	2020/21 Original Budget £'000	2020/21 Final Approved £'000	2020/21 Provisional Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	PLACE DEPARTMENT							
	Planning							
Cr 19	Building Control	75	79	32	Cr 47	1	Cr 28	0
Cr 135	Land Charges	Cr 129	Cr 128	Cr 130	Cr 2	2	Cr 64	0
1,231	Planning	1,658	1,800	1,505	Cr 295	3	Cr 163	0
1,077		1,604	1,751	1,407	Cr 344		Cr 255	0
	Culture & Regeneration							
865	Culture & Regeneration	763	972	897	Cr 75	4	54	0
4,853	Libraries	4,794	4,782	4,729	Cr 53	5	38	0
110	Town Centre Management & Business Support	78	79	87	8	6	9	0
5,828		5,635	5,833	5,713	Cr 120		101	0
	Operational Housing							
888	Supporting People	1,019	1,019	684	Cr 335	7	Cr 321	0
8,870	Housing Needs	8,366	7,951	8,358	407	8	117	1,124
0	Enabling Activities	Cr 1	0	0	0	9	0	0
Cr 1,981	Housing Benefits	Cr 1,941	Cr 1,941	Cr 1,863	78	10	0	0
179	Housing Improvement	207	177	213	36		9	0
7,956		7,650	7,206	7,392	186		Cr 195	1,124
14,861	Total Controllable	14,889	14,790	14,512	Cr 278		Cr 349	1,124
12,732	TOTAL NON CONTROLLABLE	Cr 1,212	1,362	1,362	0		0	0
6,242	TOTAL EXCLUDED RECHARGES	5,904	5,724	5,724	0		0	0
33,835	TOTAL RR & H PORTFOLIO TOTAL	19,581	21,876	21,598	Cr 278		Cr 349	1,124

Reconciliation of Latest Approved Budget

£'000

Original budget 2020/21

19,581

Carry Forward Requests approved from 2019/20

Asset Recovery Incentivisation Scheme		85
Asset Recovery Incentivisation Scheme	Cr	85
IDOX System Implementation		22
Project X and IT Support Staff		105
Custom Build Grant		75
Custom Build Grant	Cr	75
Beckenham Library & Public Hall Feasibility Study		44
New Homes Bonus - Regeneration		73
Historic England - Crystal Palace Park Dinosaur Conservation		26
Historic England - Crystal Palace Park Dinosaur Conservation	Cr	26
Rough Sleepers Initiative Grant		5
Rough Sleepers Initiative Grant	Cr	5
Homelessness Reduction Grant		89
Homelessness Reduction Grant	Cr	89

Central Contingency Adjustments

Rough Sleepers Initiative Grant		104
Rough Sleepers Initiative Grant	Cr	104
Homeless Prevention Initiatives Grant	Cr	424
Walnuts Feasibility study - contribution to earmarked Reserve		80

Other

R&M WW Leisure Centre (non controllable)		12
Transfer of Electricity Budget to RCCM portfolio	Cr	3
Merit Awards		36

Budget Virement

Funding of a new Cross Service Support Admin post within PPE	Cr	31
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COVID-19 Grants

Contain Outbreak Management Fund		200
Contain Outbreak Management Fund	Cr	200
COVID-19 Government Grant		2,494
COVID-19 Government Grant	Cr	2,494
Next Steps Accommodation Programme grant (Rough Sleepers)		391
Next Steps Accommodation Programme grant (Rough Sleepers)	Cr	391
COVID-19 Rough Sleeping Contingency Fund		6
COVID-19 Rough Sleeping Contingency Fund	Cr	6

COVID Winter Grant Scheme		106
COVID Winter Grant Scheme	Cr	106
Income Compensation		176
Income Compensation	Cr	176
National Leisure Recovery Fund		761
National Leisure Recovery Fund	Cr	761
Reopening High Streets Safely		96
Reopening High Streets Safely	Cr	96
Small Business Grants Admin		40
Small Business Grants Admin	Cr	40
BID support		62
BID support	Cr	62
Small Business Grants Scheme		2,275
Small Business Grants Scheme	Cr	2,275
Additional Restrictions Grants		10,482
Additional Restrictions Grants	Cr	10,482

Memorandum Items

Capital Charges		1,429
Government Grant Income	Cr	760
Insurance	Cr	80
Rent Income (Property)		760
Repairs & Maintenance (Premises)		299
IAS19 (FRS17)		914
Excluded Recharges	Cr	181

Latest Approved Budget for 2020/21**21,876**

REASONS FOR VARIATIONS

1. Building Control Cr £47k

There has been a decrease in the number of applications due to the impact of Covid-19. As a result of this lower level of activity, staffing costs were £45k under budget due to posts being held vacant, while supplies and services overspent by £5k. Some staff were also diverted to support the Council's Covid-19 response resulting in a further underspend of £7k. Therefore this financial year, there has been no draw down from the earmarked reserve for the Building Control Charging Account. The net balance of the earmarked reserve remains at Cr £48k.

2. Local Land Charges Cr £2k

There has been a decrease in the number of searches due mainly to the impact that the COVID-19 restrictions had on activity and the service has been holding some vacant posts as a result. Staffing is therefore £62k under budget, with other small variations resulting in a further £8k underspend. In accordance with regulations and as in previous years, the net credit at year end has been transferred to the land charges reserve, which results in a credit balance of £45k currently held on the ledger.

3. Planning Cr £295k

Although there was an initial decrease in the number of planning applications due to the impact of COVID-19 restrictions, this was largely offset by an increase in the volume of applications during the last quarter as well as fees from some major planning applications. During the year, the service continued to hold some vacant posts to reflect the initial reduction in activity with staffing costs £127k under budget. There are also a number of variations across supplies and services and transport costs, including the Local Implementation Plan which will be delayed until next financial year, resulting in an additional £51k underspend. Other hired and contracted services underspent by £104k as a result of further delays to implement Project X, a self serve digital planning guide and associated IT staffing support. This was caused due to resource issues as a result of COVID-19 restrictions and measures. A further carry forward of £105k will be requested so the project can be fully implemented in 2021/22.

4. Culture Cr £75k

Within the Culture Division there was a £21k overspend against salaries which mainly relates to maternity pay and the salary vacancy factor not being achieved this financial year. The costs of cladding replacement at the Churchill Theatre and Central Library result in a cost pressure of £53k to the service as it exceeded its earmarked budget. The shop front improvement works for Penge High street did not go ahead as planned due to lockdown and COVID restrictions, resulting in a £73k underspend. A carry forward request to allow the work to continue in 2021/22 has been submitted. Other minor variations within the division result in an underspend of £42k this financial year. A number of staff were also diverted to support the Council's response to Covid-19, including the vital work of administering business support grants in the year, resulting in a net reduction in costs to the salary budget of £35k.

5. Libraries Cr £53k

The Libraries contract overspent by £38k this financial year due to additional pension costs for the staff that transferred at the commencement of the contract. Staffing underspend by £7k and there is a further underspend of £4k from the Penge library rents. Other premises and supplies and services budgets underspent by £80k in 2020/21. This was mainly due to the premises remaining closed for the majority of the financial year and thus incurring less costs than during a normal year of activity.

6. Town Centre Management & Business Support Dr £8k

Town Centre Management had a minor overspend this financial year of £8k due to a number of small variations within supplies and services.

7. Supporting People Cr £335k

The Supporting People budget was underspent by £335k due to an in-year underspend of £145k plus £190k credit relating to prior year provisions.

8. Housing Needs Dr £407k

Temporary accommodation budgets were overspent by £314k, mainly as a result of delays in achieving savings linked to the development of housing sites, and an increase in the provision for non-recovery of rent arrears.

At the start of the year the number of households in Nightly Paid Accommodation was 915. By the end of the year, the number had risen to 1,178 - an increase of 263, at an average cost of around £6,200 per property per annum. This increase is partly due to the 'Everyone In' scheme to place rough sleepers in accommodation during the COVID-19 pandemic; the costs of which were covered through COVID-19 funding.

These numbers exclude other schemes like More Homes Bromley, Beehive, Orchard & Shipman, ex-residential care homes, and the Bromley Private Sector Leasing Scheme. Once these have been included there were 1,842 households in temporary accommodation at the end of the financial year.

Staffing budgets in Housing Needs were underspent by £242k due to a number of vacancies, as well as the costs of staff diverted to help with the COVID-19 pandemic being funded from grants.

The Travellers Site service overspent by £95k mainly due to a shortfall of site fees income of £45k due to voids, and a one-off spend on fencing works costing £64k. These overspends are partly offset by a net underspend of £6k on other running expenses budgets and £8k on the salaries budget.

There was an overspend of £247k on homeless prevention schemes, which was partly offset by an underspend of £122k on the furniture storage budget. These budgets will be realigned during 2021/22.

There was a shortfall of income from Choice Based Letting advertising of £8k due to reduced demand from Housing Associations.

Other net miscellaneous overspends of £16k relate to minor variations in running costs.

Summary of overall variations within Housing Needs:	£'000
Temporary Accommodation	314
Staffing	Cr 242
Travellers Sites	95
Prior year IT system costs	91
Homeless Prevention scheme	247
Furniture Storage	Cr 122
Choice Based Letting	8
Other net miscellaneous	16
Total variation for Housing Needs	<u><u>407</u></u>

9. Housing Benefit Dr £78k

There was a net overspend of £78k on Housing Benefits as a result of a reduction in overpayment subsidy compared to budget (due to a reduction in overpayments), mainly offset by an underspend on write-offs and a reduction in the bad debt provision.

10. Housing Improvement Dr £36k

The Housing Improvement budget was overspent by £36k mainly due to a underspend of £120k on salaries costs which is offset by a reduction of £117k in recharges to the DFG Capital scheme and a shortfall of projected income of £32k. There was also an overspend of £12k on supplies and services.

Waiver of Financial Regulations:

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, no waivers have been actioned.

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been approved.

Resources, Commissioning & Contracts Management Portfolio Budget Monitoring Summary

2019/20 Actuals		2020/21 Original Budget £'000	2020/21 Final Approved £'000	2020/21 Provisional Outturn £'000	Variation	Notes	Variation Last Reported £'000	Full Year Effect £'000
£'000		£'000	£'000	£'000	£'000		£'000	£'000
	CHIEF EXECUTIVE'S DEPARTMENT							
	FINANCIAL SERVICES DIVISION							
242	Director of Finance & Other	238	238	233	Cr 5		0	0
8,517	Exchequer - Revenue & Benefits and Payments & Income	7,998	7,891	7,565	Cr 326	1	Cr 153	0
393	Financial Accounting	582	513	448	Cr 65	2	Cr 61	0
1,359	Management Accounting	1,678	1,636	1,579	Cr 57	3	Cr 40	0
734	Audit	785	897	940	Cr 43	4	189	0
11,245	Total Financial Services Division	11,281	11,175	10,765	Cr 410		Cr 65	0
	CORPORATE SERVICES DIVISION							
5,407	Information Systems & Telephony	5,518	5,887	5,565	Cr 322	5	Cr 250	0
	Legal Services & Democracy							
381	Electoral	364	366	366	0		16	0
323	Democratic Services	359	361	307	Cr 54	6	Cr 56	0
1,036	Members Allowances	1,104	1,084	1,068	Cr 16	7	Cr 19	0
2,326	Legal Services	1,921	2,053	2,359	306	8	338	0
494	Procurement and Data Management	523	526	497	Cr 29	9	10	0
157	Management and Other (Corporate Services)	141	161	170	9		5	0
10,124	Total Corporate Services Division	9,930	10,438	10,332	Cr 106		44	0
	HR AND CUSTOMER SERVICES DIVISION							
1,839	Human Resources	1,835	1,891	1,879	Cr 12	10	Cr 4	0
	Customer Services							
981	Contact Centre	1,092	1,242	1,202	Cr 40	11	0	0
Cr 192	Registration of Births, Deaths & Marriages	Cr 114	Cr 110	Cr 156	Cr 46	12	Cr 12	0
2,628	Total HR & Customer Services Division	2,813	3,023	2,925	Cr 98		Cr 16	0
	CHIEF EXECUTIVE'S DIVISION							
194	CE - Consultation & Communication	196	199	188	Cr 11	13	2	0
755	Management and Other (C. Exec)	791	796	802	6	14	3	0
144	Mayoral	165	165	175	10	15	0	0
1,093	Total Chief Executive's Division	1,152	1,160	1,165	5		5	0
	CENTRAL ITEMS							
3,081	CDC & Non Distributed Costs (Past Deficit etc.)	1,870	1,870	1,107	Cr 763	16	0	0
11,319	Concessionary Fares	11,416	11,262	11,262	0		0	0
39,490	TOTAL CONTROLLABLE CE DEPT	38,462	38,928	37,556	Cr 1,372		Cr 32	0
5,720	TOTAL NON CONTROLLABLE	1,850	1,237	1,237	0		0	0
Cr 18,300	TOTAL EXCLUDED RECHARGES	Cr 17,837	Cr 17,585	Cr 17,585	0		0	0
26,910	TOTAL CE DEPARTMENT	22,475	22,580	21,208	Cr 1,372		Cr 32	0
	PEOPLE DEPARTMENT							
	Strategy and Corporate Projects							
267	Commissioning	271	273	178	Cr 95		Cr 67	0
288	Learning and Development	417	428	251	Cr 177		Cr 145	0
1,832	Strategy, Performance and Engagement	2,044	2,051	1,702	Cr 349		Cr 274	0
2,387	TOTAL CONTROLLABLE PEOPLE DEPT	2,732	2,752	2,131	Cr 621	17	Cr 486	0
209	TOTAL NON CONTROLLABLE	5	185	185	0		0	0
Cr 1,667	TOTAL EXCLUDED RECHARGES	Cr 2,746	Cr 2,345	Cr 2,345	0		0	0
929	TOTAL PEOPLE DEPARTMENT	Cr 9	592	Cr 29	Cr 621		Cr 486	0
	PLACE DEPARTMENT							
	Total Facilities Management							
2,433	Admin Buildings & Facilities Support	2,459	2,459	2,282	Cr 177	18	Cr 52	0
373	Investment & Non-Operational Property	198	194	236	42	19	Cr 28	0
1,101	Strategic & Operational Property Services	1,162	1,163	1,168	5		Cr 30	0
358	TFM Client Monitoring Team	406	572	587	15	20	Cr 14	0
Cr 1,522	Other Rental Income - Other Portfolios	Cr 1,571	Cr 1,571	Cr 1,550	21	21	74	0
1,905	Repairs & Maintenance (All LBB)	2,167	2,397	2,330	Cr 67	22	0	0
4,648	TOTAL CONTROLLABLE PLACE DEPT	4,821	5,214	5,053	Cr 161		Cr 50	0
10,206	TOTAL NON CONTROLLABLE	374	423	423	0		0	0
Cr 3,869	TOTAL EXCLUDED RECHARGES	Cr 3,629	Cr 3,782	Cr 3,782	0		0	0
Cr 1,214	Less: R&M allocated across other Portfolios	Cr 1,551	Cr 1,747	Cr 1,747	0		0	0
1,522	Less: Rent allocated across other Portfolios	1,571	1,550	1,550	0		Cr 74	0
11,293	TOTAL PLACE DEPARTMENT	1,586	1,658	1,497	Cr 161		Cr 124	0
39,132	TOTAL RESOURCES PORTFOLIO	24,052	24,830	22,676	Cr 2,154		Cr 642	0

Reconciliation of Latest Approved Budget	£'000
Original budget 2020/21	24,052
Carry Forward Requests approved from 2019/20	
Repairs & Maintenance (All LBB)	230
IS&T GDPR Staffing and Systems	132
IS&T COVID related increased contract costs	231
HR Training	21
HR Redecoration	13
L & D Funding to fund training for Adult Social Care (ASC) staff	10
HR Training - Carry Forward Not required	Cr 13
HR Redecoration - Carry Forward Not required	Cr 13
Central Contingency Adjustments	
Drawdown of Merit Awards	43
Head of Estates and Assets post in TFM	35
Property Programme Management post in TFM	50
Disposals Surveyor in TFM	40
Legal Funding agreed by Exec Nov 2020	61
Concessionary Fares budget adjustment	Cr 154
Legal Case funding agreed 2019/20	67
Website Upgrade - CSC	150
Apprenticeship Levy	42
UC Grant returned to Contingency	Cr 31
GLA Inspectors funding returned to Contingency	Cr 78
Other Budget Movements	
Transfer of Electricity budget from PPE, Env & RRH portfolios	33
COVID-19 Grants	
Contain Outbreak Management Fund	200
Contain Outbreak Management Fund	Cr 200
Workforce Capacity Grant	4
Workforce Capacity Grant	Cr 4
COVID-19 Government Grant	2,335
COVID-19 Government Grant	Cr 2,335
Income Compensation	159
Income Compensation	Cr 159
Business Support Grants New Burdens	336
Business Support Grants New Burdens	Cr 336
Test and Trace Discretionary Support Payments	334
Test and Trace Discretionary Support Payments	Cr 334
COVID-19 Government Grant - Strategy	21
COVID-19 Government Grant - Strategy	Cr 21
Income Compensation - Strategy	41
Income Compensation - Strategy	Cr 41
Contain Outbreak Management Fund - Strategy	129
Contain Outbreak Management Fund - Strategy	Cr 129
Community Testing Programme - Strategy	687
Community Testing Programme - Strategy	Cr 687
Workforce capacity - Strategy	5
Workforce capacity - Strategy	Cr 5
Memorandum Items (Strategy):	
Merit Reward	11
Insurance	Cr 2
Repairs & Maintenance	0
IAS19 (FRS17)	182
Excluded Recharges	400
Memorandum Items (Chef Exec & TFM):	
Capital Charges	20
Deferred Charges (REFCUS)	Cr 920
Insurance	7
IAS19 (FRS17)	306
Past Service Cost	412
Employers Pension Contributions	Cr 389
Excluded Recharges	99
R&M allocated to other portfolios	Cr 196
Rent allocated to other portfolios	Cr 21
Latest Approved Budget for 2020/21	24,830

REASONS FOR VARIATIONS

CHIEF EXECUTIVE'S DEPARTMENT FINANCIAL SERVICES DIVISION

1. Exchequer – Revenue & Benefits and Payments & Income - Cr £326k

Staffing costs were underspent by £75k due to vacant posts throughout the year. The Contract Monitoring Support Assistant post was filled in Q3 and a further review of Exchequer resources will be carried out in Q1 of 2021/22.

Within the Exchequer Services contract, there was also an underspend of £242k against the Incentive Scheme budget as contractor performance was disrupted by the impact of Covid-19.

2. Financial Accounting - Cr £65k

There was an underspend within Financial Accounting of £65k in total - the majority of this relates to in year staffing vacancies at the Senior Accountant level - partially offset by overspends within supplies and services totalling £25k.

In addition, COVID related grants of £15k relating to staff diverted to the Contain Outbreak Management programme were allocated to the service for the year.

3. Management Accounting - Cr £57k

There is an £45k underspend due to staffing vacancies for the year. One of these posts was filled during the course of Q3 but a further has arisen in Q4. There were minor underspends totalling £5k within Supplies and Services budgets for the year and £7k of COVID grant income was allocated against exceptional expenditure.

4. Audit - Dr £43k

There is an overspend of £81k in relation to external audit fees, the majority of which is due to ongoing work in respect of objections raised against previous years' annual accounts. This is offset against minor underspends of £6k within the audit team.

COVID related grants of £32k relating to staff diverted to the Contain Outbreak Management programme were allocated to the service for the year.

CORPORATE SERVICES DIVISION

5. Information Systems & Telephony - Cr £322k

In anticipation of an increase in demand for IT support and solutions to enable staff to work from home during the Covid-19 lockdown, a carry forward of £231k was requested at the end of 2019/20 to address spending pressure in this financial year. Increased costs on the contract for the year totalled £186k resulting in an underspend of £45k in year.

There were overspends of £91k in staffing and £127k of additional mobile data costs incurred due to increases resulting from staff working from home and £27k of system development costs. These were offset by reductions in hardware costs of £102k, data back-up costs of £120k against budget, £56k of software costs and £99k on leased lines.

There was £67k of income received including £64k in respect of the BT Framework Management Charge sharing arrangement.

£185k of this underspend is requested to be carried forward into 2021/22 towards the funding of the essential Windows 10 and Information Security upgrades.

6. Democratic Services - Cr £54k

Staff costs within Democratic Services underspent by £46k mostly due to a vacant post. There are further underspends within the service totalling £8k against various supplies and services budgets, the majority of which is against the Printing and Stationery budget with the printing of Committee papers significantly reduced this year.

7. Members Allowances - Cr £16k

The budget for monthly allowances was underspent by £6k. There were further underspends within the service totalling £10k against various supplies and services budgets.

8. Legal Services - Dr £306k

For the full year there was an overspend of £124k on Counsel fees and court costs across the service as a whole. There was also an overspend of £276k on staffing for the year to cover continuing high levels of caseloads. However, a separate £16k of COVID grants were allocated to reduce this to £260k. For 2021/22 additional budget has been agreed for staffing in the Adults & Children's team so this level of overspend should not repeat in the new financial year.

Income received was up against budget by £73k for the full year, most notably in the Planning team and there were other minor underspends across the service of £5k.

Legal Variances	Staffing	Other	Income	Counsel & Court Costs	Total
Core Service Budgets	260	-5	-13	-1	241
Demand-Led Budgets					
- Commercial & Property			11	-22	-11
- Children's Services				162	162
- Planning			-71	-15	-86
Total Variation	260	-5	-73	124	306

9. Procurement & Data Management - Cr £29k

There was an £11k overspend in Procurement due to the staffing vacancy factor not being met as the team was fully staffed for the year. During the year, a number of the team were seconded to work on Covid-related projects for which £40k of grant funding has been allocated from the Contain Outbreak Management funding. This has resulted in a net underspend of £29k within Procurement.

HR AND CUSTOMER SERVICE DIVISION

10. Human Resources - Cr £12k

Most of the advertising income generated from the external Bromley website is in relation to vacant posts at schools and academies. Due to Covid-19, and the closure of schools for much of the year, income generated fell by £34k below target. In addition to this, there is a £20k overspend in relation to staffing and other variations, mainly due to the use of temporary staff on various projects including Transformation, HR Document Management System, DBS, and other Covid-19 related projects.

COVID related funding of £66k relating to staff diverted to the Contain Outbreak Management programme and for Workforce Capacity were allocated to the service for the year, resulting in a net £12k underspend across HR as a whole

11. Customer Service Centre - Cr £40k

Within the Customer Service Centre there was a small overspend on staffing of £6k, however this was more than offset by an underspend in supplies & services of £46k, including £9k related to software costs.

12. Registration of Births, Deaths & Marriages - Cr £46k

Income from certificate processing was above budget by £37k over the year, with further minor other underspends on supplies and services budgets resulting in a net underspend for the service of £46k.

However, the ongoing impact of the restrictions imposed due to COVID-19 significantly impacted on income from ceremonies during the year, with the resultant shortfall funded by Covid grants.

CHIEF EXECUTIVE'S DIVISION

13. Consultation and Communications - Cr £11k

There was an overspend on staffing of £6k to support COVID-19 communications requirements in the year, partially offset by a minor underspend of £2k within supplies and services.

Covid grant of £15k was allocated to the service to fund staff seconded to support communications during the year, resulting in a net £11k underspend.

14. Management and Other (C.Exec) - Dr £6k

There was an overspend of £21k on Staffing. As the team were fully staffed for the full year and were working on various COVID related projects, £11k of the overspend relates to the staffing vacancy factor not being achieved. This is offset against a £3k minor variation across supplies and services. Grant of £12k was allocated to the service from the Contain Outbreak Management funding for staff seconded during the year, resulting in a net £6k overspend.

15. Mayoral - Dr £10k

There was a £10k net overspend across mayoral service, mainly in respect of supplies and services.

CENTRAL ITEMS

16. CDC & Non Distributed Costs (Past Deficit etc.) - Cr £763k

This mainly relates to the number and cost of ill-health retirements, and costs arising from the early release of pension on redundancy being lower than budgeted. These budgets will be reviewed and adjusted if ongoing projected costs are forecast to remain lower than currently provided for.

PEOPLE DEPARTMENT

STRATEGY AND CORPORATE PROJECTS

17. Strategy and Corporate Projects Cr £621k

The final position for this division is an underspend of £621k. This has arisen from staffing vacancies that have been delayed in recruitment following the lockdown (this includes a post that was to be recharged to Capital) and the use of staff to provide COVID-19 activities without backfilling their posts (a net £696K underspend). Additional there is a running cost overspend of £110k mainly due to the Capital Recharge not taking place. There is also an over collection of income by £35k.

PLACE DEPARTMENT

TOTAL FACILITIES MANAGEMENT DIVISION

18. Admin Buildings & Facilities Support - Cr £177k

There was £166k of underspend on the MFD contract costs and £8k of underspend in staffing, with further minor net underspends on running costs at the Civic Centre and the Walnuts offices.

19. Investment & Non-Operational Property - Dr £42k

Additional costs were incurred due to properties remaining vacant partially offset by minor underspends of £8k across the service.

20. TFM Client Monitoring Team Dr £15k

Additional contract costs were offset by underspends on other budgets, including staffing £51k, energy management and utility costs £17k, plus a further £22k of minor underspends across the service.

21. Other Rental Income - Other Portfolios Dr £21k

There was a small overall reduction in rental income of £21k.

22. Repairs & Maintenance (All LBB) - Cr £67k

Within the Repairs and Maintenance budget there was an underspend of £67k for 2020/21. Due to project delays and unforeseen circumstances mainly attributable to Covid and supplier availability, there are planned projects which were original anticipated but were unable to be completed or have not yet started in 2020/21.

It is requested that the underspend of £67k in the 2020/21 R&M budget to be carried forward into 2021/22 in order to complete the outstanding projects and other essential repairs and maintenance work in the coming year.

Waiver of Financial Regulations:

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. There have not been any waivers approved exceeding £50k in value actioned since the last report to the Executive.

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive there haven't been any virements actioned.

Allocation of Contingency Provision for 2020/21

Item	Original Contingency Provision	Allocations				Total Allocations/Projected for Year		Variation to Original Contingency Provision	Provisional request to carry forward
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year					
	£	£	£	£	£		£	£	
General									
Provision for Unallocated Inflation	3,636,000	250,000		0	250,000	(3)	Cr 3,386,000		
Increase in Cost of Homelessness/Impact of Welfare Reforms	1,825,000			0	0		Cr 1,825,000		
General Provision for Risk/Uncertainty	2,431,000			0	0		Cr 2,431,000		
Provision for Risk/Uncertainty Relating to Volume & Cost Pressures	2,182,000	363,000		0	363,000	(1)	Cr 1,819,000		
Growth for Waste Services	587,000			0	0		Cr 587,000		
Universal Credit roll out - Claimant Fault Overpayment Recoveries	750,000			0	0		Cr 750,000		
Deprivation of Liberty	118,000			0	0		Cr 118,000		
Planning Appeals - change in legislation	60,000			0	0		Cr 60,000		
Contribution to the Walnuts Development reserve	0	80,000		0	80,000	(2)	80,000		
TFM posts in RCCM	0	125,000		0	125,000	(3)	125,000		
Legal Funding	0	61,000	67,000	0	128,000	(3)	128,000		
Concessionary Fares budget adjustment	0	Cr 208,000	54,000	0	Cr 154,000	(4)	Cr 154,000		
Housing Development Fund	0	9,895,000		0	9,895,000	(4)	9,895,000		
Legal Costs	0	350,000	Cr 350,000	0	0	(4)	0		
Council Website	0	150,000		0	150,000	(4)	150,000		
Education set aside	0		Cr 500,000	0	Cr 500,000		Cr 500,000		
Apprenticeship Levy	0		42,000	0	42,000		42,000		
UC Grant returned to contingency	0		Cr 31,000	0	Cr 31,000		Cr 31,000		
GLA Inspectors grant returned to contingency	0		Cr 78,000	0	Cr 78,000		Cr 78,000		
National Living Wage	0	Cr 567,000		0	Cr 567,000	(4)	Cr 567,000		
	11,589,000	10,499,000	Cr 796,000	0	9,703,000		Cr 1,886,000	0	
Grants included within Central Contingency Sum									
Adult Social Care									
Grant Related Expenditure	210,000	210,000			210,000	(4)	0		
Rough Sleeping Initiative									
Grant Related Expenditure	104,000	104,000			104,000	(2)	0	69,846	
Grant Related Income	Cr 104,000	Cr 104,000			Cr 104,000		0	Cr 69,846	
Homeless Prevention Initiatives									
Grant Related Expenditure	424,000				0		Cr 424,000		
Grant related Income	Cr 424,000	Cr 424,000			Cr 424,000	(4)	0		
Tackling Troubled Families									
Grant Related Expenditure	628,000	348,202			348,202	(1)	Cr 279,798	566,855	
Grant related Income	Cr 628,000	Cr 348,202			Cr 348,202		279,798	Cr 566,855	
PrEP grant (Public Health)									
Grant Related Expenditure		52,330			52,330	(3)	52,330		
Grant related Income		Cr 52,330			Cr 52,330		Cr 52,330		
TOTAL CARRIED FORWARD	11,799,000	10,285,000	Cr 796,000	0	9,489,000		Cr 2,310,000	0	

Notes:

- (1) Leader April 2020
- (2) Leader July 2020
- (3) Leader November 2020
- (4) Executive March 2021

Allocation of Contingency Provision for 2020/21 (continued)

Item	Carried Forward from 2019/20	Allocations				Total Allocations/Projected for Year	Variation to Original Contingency Provision
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year			
	£	£	£	£	£	£	£
TOTAL BROUGHT FORWARD	11,799,000	10,285,000	Cr 796,000	0	9,489,000	Cr 2,310,000	
Items Carried Forward from 2019/20							
Adult Care & Health Portfolio							
Social Care Funding via the CCG under S75 Agreements							
Improved Better Care Fund							
- Expenditure	2,765,753	2,765,753			2,765,753	(2)	0
- Income	Cr 2,765,753	Cr 2,765,753			Cr 2,765,753		0
Better Care Fund 2019/20							
- Expenditure	70,328	70,328			70,328	(2)	0
- Income	Cr 70,328	Cr 70,328			Cr 70,328		0
Public Health							
- Expenditure	1,534,074	1,534,074			1,534,074	(2)	0
- Income	Cr 1,534,074	Cr 1,534,074			Cr 1,534,074		0
Public Protection & Enforcement Portfolio							
Asset Recovery Incentivisation Scheme (ARIS)							
- Expenditure	132,763	132,763			132,763	(2)	0
- Income	Cr 132,763	Cr 132,763			Cr 132,763		0
Renewal, Recreation & Housing Portfolio							
Rough Sleepers Initiative							
- Expenditure	5,187	5,187			5,187	(2)	0
- Income	Cr 5,187	Cr 5,187			Cr 5,187		0
Homelessness Reduction Grant							
- Expenditure	89,000	89,000			89,000	(2)	0
- Income	Cr 89,000	Cr 89,000			Cr 89,000		0
Planning Strategy & Projects - Custom Build Grant							
- Expenditure	75,000	75,000			75,000	(2)	0
- Income	Cr 75,000	Cr 75,000			Cr 75,000		0
Historic England - Crystal Palace Park Dinosaur Conservation							
- Expenditure	25,763	25,763			25,763	(2)	0
- Income	Cr 25,763	Cr 25,763			Cr 25,763		0
New Homes Bonus - Regeneration							
- Expenditure	72,521	72,521			72,521	(2)	0
- Income	Cr 72,521	Cr 72,521			Cr 72,521		0
Children, Education and Families Portfolio							
Delivery Support Fund							
- Expenditure	18,074	18,074			18,074	(2)	0
- Income	Cr 18,074	Cr 18,074			Cr 18,074		0
Investing in Practise Grant							
- Expenditure	104,300	104,300			104,300	(2)	0
- Income	Cr 104,300	Cr 104,300			Cr 104,300		0
Extension of Virtual Heads							
- Expenditure	34,365	34,365			34,365	(2)	0
- Income	Cr 34,365	Cr 34,365			Cr 34,365		0
Reducing Parental Conflict							
- Expenditure	40,100	40,100			40,100	(2)	0
- Income	Cr 40,100	Cr 40,100			Cr 40,100		0
Tackling Troubled Families							
- Expenditure	542,798	542,798			542,798	(1) (2)	0
- Income	Cr 542,798	Cr 542,798			Cr 542,798		0
Resources							
Repairs and Maintenance (All Departments)							
- Expenditure	230,000	230,000			230,000	(2)	0
General							
L & D Funding to fund training for Adult Social Care (ASC) staff	10,000	10,000			10,000	(2)	0
Information Systems & Telephony - GDPR	132,000	132,000			132,000	(2)	0
Information Systems & Telephony	231,000	231,000			231,000	(2)	0
Human Resources - Redecoration	12,511	12,511	Cr 12,511		0	(2)	Cr 12,511
Human Resources - Training	21,000	21,000	Cr 13,000		8,000	(2)	Cr 13,000
Green Garden Waste - Debt Management System	120,000	120,000			120,000	(2)	0
Highways Projects - Lych Gate Road Footbridge	48,000	48,000	Cr 48,000		0	(2)	Cr 48,000
Arboriculture Management - Procurement of a Sonic Tomograph	30,000	30,000			30,000	(2)	0
Grounds Maintenance - Millwood Road Allotments Water Supply	30,000	30,000			30,000	(2)	0
Regeneration - Beckenham Library & Public Hall Feasibility Studies	44,460	44,460			44,460	(2)	0
Planning - Mobile Working through the IDOX System	22,000	22,000			22,000	(2)	0
Planning - Project X and IT Support Staff	105,000	105,000			105,000	(2)	0
North Lodge	79,000	79,000			79,000	(2)	0
Adult Education Match Funding	25,000	25,000			25,000	(2)	0
Total Carried Forward from 2019/20	1,139,971	1,139,971	Cr 73,511	0	1,066,460		Cr 73,511
GRAND TOTAL	12,938,971	11,424,971	Cr 869,511	0	10,555,460		Cr 2,383,511

Notes:

- (1) Leader April 2020
- (2) Relevant Portfolio Holder

Allocation of COVID Provision for 2020/21

Item	Allocations	
		Total Allocations/ Projected for Year
		£
General		
COVID-19 Government Grant tranches 1, 2, 3 & 4		
Grant Related Expenditure		16,372,011
Grant related Income	Cr	22,877,793
COVID Reserve		6,505,782
Income loss		
Grant Related Expenditure		5,359,000
Grant related Income	Cr	5,359,000
Infection Control Fund (ASC)		
Grant Related Expenditure		2,179,000
Grant related Income	Cr	2,179,000
Test and Trace Service Support Grant		
Grant Related Expenditure		1,369,923
Grant related Income	Cr	1,369,923
Infection Control Fund Round 2 (ASC)		
Grant Related Expenditure		2,356,490
Grant related Income	Cr	2,356,490
DCLG Business Support Grants (initial schemes)		
Grant Related Expenditure		49,540,000
Grant related Income	Cr	49,540,000
Mandatory Business Support Grants (subsequent schemes)		
Grant Related Expenditure		40,995,240
Grant related Income	Cr	40,995,240
Discretionary Business Support Grants (subsequent schemes)		
Grant Related Expenditure		10,482,547
Grant related Income	Cr	10,482,547
MHCLG Covid 19 Hardship Fund		
Grant Related Expenditure		1,841,000
Grant related Income	Cr	1,841,000
Next Steps Accommodation Grant (Rough Sleepers)		
Grant Related Expenditure		391,250
Grant related Income	Cr	391,250
Emergency Assistance Grant		
Grant Related Expenditure		279,000
Grant related Income	Cr	279,000
Compliance and Enforcement Grant		
Grant Related Expenditure		144,739
Grant related Income	Cr	144,739
SBGF/RHLGF Schemes New Burdens		
Grant Related Expenditure		336,475
Grant related Income	Cr	336,475
Contain Outbreak Management Fund		

Grant Related Expenditure		8,023,541
Grant related Income	Cr	8,023,541
Reopening High Streets Safely Fund		
Grant Related Expenditure		267,000
Grant related Income	Cr	267,000
COVID Winter Grant Scheme		
Grant Related Expenditure		773,000
Grant related Income	Cr	773,000
Workforce Capacity Grant		
Grant Related Expenditure		595,228
Grant related Income	Cr	595,228
Rapid Testing Fund		
Grant Related Expenditure		529,966
Grant related Income	Cr	529,966
Wellbeing for Education		
Grant Related Expenditure		39,258
Grant related Income	Cr	39,258
Community Testing Programme		
Grant Related Expenditure		686,700
Grant related Income	Cr	686,700
National Leisure Recovery Fund		
Grant Related Expenditure		761,542
Grant related Income	Cr	761,542
Support for the Clinically Extremely Vulnerable		
Grant Related Expenditure		178,996
Grant related Income	Cr	178,996
Support for the Clinically Extremely Vulnerable 2		
Grant Related Expenditure		275,314
Grant related Income	Cr	275,314
Emergency Active Travel Fund		
Grant Related Expenditure		9,000
Grant related Income	Cr	9,000
Support to BIDS		
Grant Related Expenditure		61,852
Grant related Income	Cr	61,852
Test and Trace Mandatory Support Payments		
Grant Related Expenditure		338,500
Grant related Income	Cr	338,500
Test and Trace Discretionary Support Payments		
Grant Related Expenditure		334,000
Grant related Income	Cr	334,000
Holiday Activities and Food Programme		
Grant Related Expenditure		81,330
Grant related Income	Cr	81,330
COVID-19 Rough Sleeping Contingency Fund		

Grant Related Expenditure		6,000
Grant related Income	Cr	6,000
NHS Contributions		
Grant Related Expenditure		3,033,904
Grant related Income	Cr	3,033,904
London Streetspace Fund (Capital)		
Grant Related Expenditure		346,080
Grant related Income	Cr	346,080
Emergency Active Travel Fund (Capital)		
Grant Related Expenditure		41,000
Grant related Income	Cr	41,000
Business Rates Relief Schemes		
Grant Related Expenditure		55,030,000
Grant related Income	Cr	55,030,000
TOTAL CARRIED FORWARD		0

Grant Related Expenditure		209,564,668
Grant Related Income	Cr	209,564,668

APPENDIX 5

Description	2020/21 Latest Approved Budget £'000	Variation To 2020/21 Budget £'000	Potential Impact in 2021/22
Housing Needs - Temporary Accommodation	8,366	314	The full year effect of Temporary Accommodation is currently estimated to be £1,124k. This estimate only takes into account the activity to the end of this financial year and not any projected growth in client numbers beyond that point.
Assessment and Care Management - Care Placements	23,974	866	The full year impact of the current overspend is estimated at £2,495k . Of this amount £1,849k relates to residential and nursing home placements and £646k to domiciliary care / direct payments . This is based on service user numbers as at the 31st March.
Learning Disabilities - including Care Placements, Transport and Care Management	37,084	114	<p>The full year effect (FYE) is estimated at a net overspend of £2,064k which is considerably higher than the in-year overspend and this is broadly a result of two main factors:</p> <p>1) The reduced costs that have been experienced in 2020/21 due to the impact of Covid have been assumed to be largely short term and non-recurrent and the FYE is based on services resuming to normal levels in 2021/22. There continues to be a degree of uncertainty in relation to the financial impact of the pandemic and this may not be the case, particularly in the early part of the financial year. The situation will be kept under review as part of 2021/22 budget monitoring.</p> <p>2) The impact of growth pressures from transition and increased / new care packages has only a part-year impact in 2020/21 with a far greater impact in a full year.</p>
Mental Health - Care Placements	7,211	523	Based on care packages in place at 31st March 2021 the full year impact of the Mental Health overspend is estimated at £436k. This is positive in that it is less than the growth included in the 2021/22 budget but risks remain going forward regarding clients with increasingly complex needs and increased reliance on expensive packages of care.
Children's Social Care	36,032	4,138	The overall full year effect of the Children's Social Care overspend is a net £4,138k, analysed as Residential Care, Fostering and Adoption Dr £3,474k and Leaving Care costs of £664k.
Legal Services - Legal / Counsel Fees and Court costs	363	124	<p>The expected overspend on counsel fees and court costs in 2019/20 was due to the continuing trend of high volume in child care cases. Case numbers had reduced in recent years but 2019/20 saw a significant increase with 70 sets of care proceedings being issued. If cases continue at that level the budget for 2020/21 will be inadequate and unsustainable in future years.</p> <p>Going forward specific funding bids may be made for major litigation or projects where internal resource will be insufficient, as was achieved for a complex childcare case for which £100k was secured to cover costs across 2019/20 & 2020/21.</p> <p>If volumes of child care cases reduce and there are good levels of staff retention that figure will start to reduce in 2021/22. However unlike most of London which is seeing a decrease in cases , case numbers in Bromley have risen It is difficult to predict what pressures will arise around litigation claims and similar which often arise at short notice or as a response to events which are unforeseen at this point in time.</p> <p>A review has been undertaken of the business and funding models for legal services to explore options to restore financial sustainability and additional budget of £183k has been agreed from 2021/22. The part year effect of this for 2020/21 was £61k and is included within the figures reported for the full year</p>

Carry Forwards from 2020/21 to 2021/22**WITHIN DELEGATED AUTHORITY****RESOURCES PORTFOLIO****1 Repairs and Maintenance 67,000**

Within the Repairs and Maintenance budget there was an underspend of £67k for 2020/21. Due to project delays and unforeseen circumstances mainly attributable to Covid and supplier availability, there are planned projects which were original anticipated but were unable to be completed or have not yet started in 2020/21. It is requested that the underspend of £67k in the 20/21 R&M budget to be carried forward into 2021/22 in order to complete the outstanding projects and other essential repairs and maintenance work in the coming year.

 67,000
MEMBERS' APPROVAL REQUIRED**Grants with Explicit Right of Repayment****ADULT CARE AND HEALTH PORTFOLIO****2 Better Care Fund (BCF) 113,292**

Bromley's Better Care Fund (BCF) allocation for 2020/21 was £22,902k. Some areas within BCF, including those for intermediate care and dementia support, were not fully spent by 31st March 2021. Under the pooled budget arrangement with South East London CCG underspends are carried forward for spending on BCF activities in 2021/22. This funding will be allocated to agreed projects together with new BCF funding for 2021/22.

 113,292
Adult Care and Health Portfolio**CHILDREN EDUCATION & FAMILIES PORTFOLIO****3 Community Testing Programme 302,030**

During 2020/21 £687k of Community Testing Programme COVID grant was allocated to the London Borough of Bromley. The programme only started in January 2021 and only £385k was spent. Therefore Members are asked to approve a carry forward request of £302k to allow the grant to be used during 2021/22.

4 Holiday Activities and Food Programme 81,330

During 2020/21 £81k of Holiday activities and Food Programme Grant was allocated to the London Borough of Bromley, which was received late in the financial year and too late to effectively and efficiently utilise in 2020/21. Therefore Members are asked to approve a carry forward request of £81k to allow the grant to be used during 2021/22.

 383,360
Childrens, Education and Families Portfolio**ENVIRONMENT & COMMUNITY SERVICES****5 Clinically Extremely Vulnerable COVID Grant 275,314**

During 2020/21 £454k of Clinically Extremely Vulnerable COVID grant was allocated to the London Borough of Bromley, of which £275k was only received at the end of March 2021 and too late to be able to effectively utilise during 2020/21. Therefore Members are asked to approve a carry forward request of £275k to allow the grant to be used during 2021/22.

 275,314
Environment and Community Services Portfolio**RENEWAL, RECREATION AND HOUSING PORTFOLIO****6 Rough Sleepers Initiative 69,846**

This funding has been carried forward to bolster the delivery rough sleeping funded work in 2020/21, primarily to secure private sector accommodation to prevent or relieve homelessness. A Private Rented Procurement Officer is currently being recruited to lead on this area of work.

7	Next Steps Accommodation Programme	239,611
	There has been difficulties in recruitment of posts to utilise this funding in 2020/21. However the recruitment campaign is now underway and it is envisaged that the posts will be recruited to in order to scope and deliver a single homelessness and rough sleeping pathway, within the Housing Options Service.	
8	Discretionary Business Grants	7,387,870
	During 2020/21 £10.48m of Additional Restrictions Grant (ARG) and Local Restrictions Support Grant (LRSG) was allocated to London Borough of Bromley. This was to be distributed through a range of Discretionary Business Grant schemes to Bromley businesses through an application process. This piece of work is still ongoing with £7.38m of the grant still to be allocated to Businesses through the scheme. Members are therefore requested to approve a carry forward request of £7.38m to enable the grant to be fully distributed in 2021/22.	
9	Historic England - Crystal Palace Park Dinosaur Conservation	36,847
	Historic England have identified the Victorian Dinosaurs located at Crystal Palace Park on the Heritage at Risk register. Grant funding of £26k was received in March 2020 and a carry forward request was approved to 2020/21. Further grant funding of £57k was received in 2020/21. The grant has been provided to fund hydrological surveys and research to try and identify why there are significant cracks amongst the sculptures and onset of decay. The dinosaurs are located on man made islands set in the parks lakes and it is thought that ground movement and water levels may be contributing to the damage. Some Hydrological survey work and dinosaur repairs were undertaken during 2020/21 but not all of the work has been completed. The impact of COVID-19 has resulted in some delays to these works. Therefore Executive are asked to consider a carry forward request for the remaining £37k of grant to 2021/22 for this purpose.	
10	New Homes Bonus - Regeneration	72,521
	In total there were 4 NHB top slice revenue projects which secured funding agreed through the LEP in 2015/16. These were due to be delivered over 2 years commencing in 2015/16, although the GLA agreed to extend the period to the end of 2018/19. The 4 projects include: Penge town centre and Orpington town centre (a proportion of which was allocated to TCM), Biggin Hill Technology & Enterprise centre and Lagoon Rd industrial estate refurbishment. At the end of 2020/21, £72521, relating to Penge town centre where a number of improvements are still to be delivered, remains unspent and a carry forward is requested to enable the final phase of the scheme to be completed.	
	Renewal, Recreation and Housing Portfolio	7,806,695
	Total Expenditure to be Carried Forward	8,578,661
	Total Grant Income	-8,578,661

Grants with no Explicit Right of Repayment

ADULT CARE AND HEALTH PORTFOLIO

11	Improved Better Care Fund (IBCF)	2,546,601
	A total of £10,270k Improved Better Care Funding (IBCF) was available for spending in 2020/21. This included both the Winter Pressures Grant and non-recurrent IBCF allocation, along with an amount brought forward from 2019/20. Some of the funding earmarked for spending in 2020/21 was not spent and, in line with the original IBCF report to the Executive in October 2017, underspends can be carried forward to support expenditure in future years.	

12 Test and Trace Service Support Grant	747,435
<p>The Council received an allocation of £1,370k for the Test and Trace Service Support Grant to cover expenditure in relation to the mitigation against and management of local outbreaks of COVID-19. A total of £623k was spent during 2020/21 and the balance of £747k is requested to be carried forward to 2021/22.</p>	
13 Public Health Grant	1,855,421
<p>The ring-fenced Public Health Grant underspent as follows:</p> <p>£141k in 2014/15 £152k in 2015/16 £330k in 2016/17 £395k in 2017/18 £761k in 2018/19 £358k in 2019/20</p> <p>This total balance of £2,137k was carried forward to 2020/21 to fund public health initiatives as per the terms of the grant. Of this amount, £603k was used as a contribution to School Nursing as agreed as part of the 2020/21 budget setting. In addition for 2020/21 the grant underspent by £321k. The net cumulative balance of £1,855k is requested to be carried forward to fund public health initiatives in future years.</p>	
14 Contain Outbreak Management Fund	3,967,511
<p>The Council received a total allocation of £8,024k for the Contain Outbreak Management Fund to cover expenditure in relation to the mitigation against and management of local outbreaks of COVID-19. A total of £4,056k was spent during 2020/21 and the balance of £3,968k is requested to be carried forward to 2021/22.</p>	
Adult Care and Health Portfolio	9,116,968
<u>CHILDREN EDUCATION & FAMILIES PORTFOLIO</u>	
15 Troubled Families Grant	566,855
<p>This grant is to fund the development of an ongoing programme to support families who have multi-faceted problems including involvement in crime and anti-social behaviour with children not in education, training or employment. This support is delivered through a number of work streams cross cutting across council departments and agencies. This sum represents the underspend in 2020/21</p>	
16 Deed Settlement for Hawes Down Site	12,119
<p>The funding was received from the DfE as part of a Deed Settlement following Langley Park Free School's temporary use of the Hawes Down Centre. Terms of Deed of Settlement include that the funds can only be spent on the centre, and not to carry forward the funding would be a breach of the legal agreement.</p>	
17 NHS England on training for staff	90,000

Bromley YOS has a commitment to ensure that all children and young people in contact with the criminal justice services have access to appropriate health services. We have therefore managed to secure funding from NHS England to facilitate and provide a liaison and diversion (L&D) service located within the YOS with a L&D wellbeing practitioner in Bromley YOS. Liaison and Diversion (L&D) services aim to provide early intervention for vulnerable people as they come to the attention of the criminal justice system. L&D services provide a prompt response to concerns raised by the police, probation service, youth offending teams or court staff, and provide critical information to decision-makers in the justice system, in real time when it comes to police charging people or courts sentencing. We have our own provision operating at Bromley police station. The Practitioner provides face to face early intervention services to young people in contact with offending services, and their families to offer support to our most vulnerable children and young people when they are arrested and at the police station. We work with partners and providers to divert and support young people away from the justice service offering support and interventions. We are keen to expand the work and enhance and upskill our staff group to intervene effectively to effect change and reduce offending and re-offending.

18 Probation Service Grant 5,000

The National Probation Service has over the years provided £5k to all YOS in England. This is typically used to provide in service training and development for the seconded probation officer and staff working with high risk and high vulnerability children. We have been unable to deliver training in this regard due to covid and are currently working with a provider on virtual training over the coming months. It is anticipated that spend related to both carry forward sums will be largely spent this year.

Childrens, Education and Families Portfolio

673,974

ENVIRONMENT AND COMMUNITY PORTFOLIO

19 Support for the Clinically Extremely Vulnerable 274,314

During 2020/21 £454k of Clinically Extremely Vulnerable COVID grant was allocated to the London Borough of Bromley. £275k of this grant was received during March 2021 and this was too late to be able to effectively utilise the grant during 2020/21. Therefore Members are asked to approve a carry forward request of £275k to allow the grant to be used during 2021/22.

Environment and Community Portfolio

274,314

PUBLIC PROTECTION AND ENFORCEMENT PORTFOLIO

20 Appeal and Enforcement - Asset Recovery Incentivisation Scheme (ARIS) 132,758

The Council was awarded a sum of £144,388 from a Proceeds of Crime Act prosecution as part of the Asset Recovery Incentivisation Scheme to carry out works on asset recovery, crime reduction projects and community projects. Due to the late notification of this funding, on 28th March 2018 Executive agreed to carry forward the unspent balance of £132,758 into 2018/19. £84,633 of this is allocated to Planning Enforcement (RR&H Portfolio) and the remaining balance of £48,125 is allocated to Trading Standards (PPE Portfolio). A further carry forward was approved to 2019/20. Works undertaken during 2019/20 were funded from underspends elsewhere in the service, enabling the funding to be carried forward for another year. In 2020/21 no associated works were undertaken due to the ongoing impact of COVID affecting work priorities and causing significant delays to planned work. Members are therefore asked to approve a carry forward request for both the income and expenditure budget to 2021/22.

21 London Crime Prevention Fund from the Mayor of London Office for Policing and Crime (MOPAC) 28,119

Due to the impact of COVID-19 measures and restrictions not all of the 2020/21 MOPAC grant allocation was fully spent within the Public Protection and Enforcement Portfolio. This vital funding helps to fund a number of schemes and initiatives designed to reduce crime levels within Bromley. In order to maximise this funding members are asked to approve a carry forward request of £28k to 2021/22.

Public Protection and Enforcement Portfolio 160,877

RENEWAL & RECREATION AND HOUSING PORTFOLIO

22 Homelessness Reduction Grant 89,000
 This money was set aside in 2018/19 to fund work preventing and relieving homelessness for young people and will be required to implement the initiatives identified through the work with the MHCLG specialist adviser. The work has not been completed and it is requested to carry it forward to 2021/22 when it is expected that the work will be completed.

23 Planning Strategy & Projects - Custom Build Grant 75,000
 The Custom Build grant of £30k was carried forward from 2017/18 due to late notifications from DCLG, as approved by Executive on 21 May 2018. In March 2019, notification was received from DCLG that the Council had been awarded an additional £30k grant. A further £15k has been awarded in 2019/20. The majority of the work funded from these grants will follow on from the Local Plan. Due to a lengthy public examination including legal challenges, the plan was eventually adopted much later than expected in January 2019, which resulted in the works being delayed. Therefore Executive agreed a carry forward to 2019/20. Works during 2019/20 were funded from underspends elsewhere in the service and therefore Executive approved a further carry forward of these grants in order to carry out the works in 2020/21. In 20/21 no associated works were undertaken due to the ongoing impact of COVID affecting work priorities and causing significant delays to planned work. Members are therefore asked to approve a further carry forward to 2021/22.

Renewal, Recreation and Housing Portfolio 164,000

RESOURCES, COMMISSIONING AND CONTRACTS

24 Test and Trace Discretionary Support Payments 276,500
 The Council received grants of £334k in 2020/21 towards expenditure incurred in relation to the delivery of the Test and Trace Support Payment scheme, which is to support people on low incomes who have been told to self-isolate who are unable to work from home and will lose income as a result. The Council has discretion on the criteria for making payments for this element of the scheme. Payments of £58k had been made by 31 March 2021 and therefore the balance of the grant is requested to be carried forward.

Resources, Commissioning & Contracts Management 276,500

Total Expenditure to be Carried Forward **10,392,319**
Total Grant Income **-10,392,319**

OTHER CARRY FORWARD REQUESTS

ADULT CARE AND HEALTH PORTFOLIO

25 Review of S31 Mental Health arrangements 20,000

The Council and the Oxleas NHS Foundation Trust have agreed to undertake a review of the s31 arrangements and plan to employ an external contractor to carry out this work. The review will look at amongst other things the support given to staff seconded from the Council to the NHS Trust and an audit of the NHS Trust's implementation of the Care Act 2014 responsibilities it performs on behalf of the Council. This work is scheduled to take place over the Summer 2021 and will be funded from the 2020/21 underspend by both organisations. It is estimated that the Council's contribution to the review will be up to £20k.

26 Public Health Underspend 2020/21	5,300
MOPAC funding through the Bromley Safer Neighbourhood Board had been secured by Public Health during 2020/21. Due to the pandemic the funding was not able to be used during the year, so it is therefore requested to be carried forward to 2021/22.	
	<hr/> 25,300

RESOURCES, COMMISSIONING AND CONTRACTS PORTFOLIO

27 FIS Upgrade Support	35,000
Budget provision for additional short term resources to support the upgrade of the Council's key financial systems was not needed in 2020/21. However, this vital work will be undertaken during 2021 leading up to implementation in 2022 and a carry forward of £35k is requested.	
28 Audit Support	30,000
Following the secondment of core audit resources to Covid 19 work programmes and additional assurance work required by the Covid 19 Business Support Grants, this carry forward is requested to enable additional resources to be brought in from the Croydon Framework (APEX) contract.	
29 IT Software and Security Upgrades	185,000
This carry forward from the service's underspend in 2020/21 is requested to contribute towards the significant cost of essential forthcoming upgrades to Windows 10 and Information Security software. Members are also advised that ahead of the expiry of the current contract with BT in March 2023, a further funding request is anticipated during the course of Q2 in order to undertake a full IT contract procurement process.	
30 TFM Client Monitoring Team - Transformation of Property Services	50,000
In July 2020 funding was agreed for the staffing required to undertake the transformation of property services across the Council. Within this staffing were fixed term posts for which the budget was drawn down but the posts not filled. It is requested that this be carried forward into 2021/22 in order to fund the posts as intended.	
	<hr/> 300,000

ENVIRONMENT AND COMMUNITY PORTFOLIO

31 Highways - Street Lighting Upgrade Scheme	200,000
During 2020/21 the street lighting new installations budget was not fully spent as not all project work went ahead with emphasis in year on the main roads replacements. Executive are requested to approve a carry forward of £200k, funded through underspends within the service, to enable the continued roll out of the lamp column replacements and LED upgrades across the Borough.	
	<hr/> 200,000

RENEWAL & RECREATION AND HOUSING PORTFOLIO

32 Planning - Digitalisation Project	105,000
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Project X is a self-service digital planning guide and a requirement for this at a cost of £40k was identified and scheduled to be implemented in March 2020. Due to COVID-19 restrictions this did not take place as originally planned in 2019/20. . A need for a temporary IT support employee was also identified to assist with the roll out of this scheme and also the mobile working via IDOX, at an approximate cost for one year of £65k. A carry forward request was approved to implement the scheme and provide the IT support in 2020/21. However the continued impact of COVID during 2020/21 has prevented the scheme from being implemented as planned. Therefore Executive are requested to approve a further carry forward of £105k, funded through underspends within the service, to enable the project work to be completed in 2021/22.

 105,000

CHILDREN EDUCATION & FAMILIES PORTFOLIO

33 Wellbeing for Education

39,258

Mental Health and Wellbeing is a key priority in Education, following what has been a challenging year for our children, young people and families. We continue to work closely with partners and have sought to maximise support by enhancing and complementing the existing initiatives for mental health and wellbeing for children and young people affected by the lockdowns and anxieties related to the pandemic.

In collaboration with our partners, we have developed a comprehensive Mental Health and Wellbeing offer, including the toolkit for schools, working with the Anna Freud centre to deliver the LINK programme and set out the Local Area's Mental Health Action Plan with partners. We are keen to expand this work further, using the WER grant from the DfE.

The funding is proposed to go to the following:

- Production of digital materials to support the Mental Health and Wellbeing Toolkit & admin costs charged to grant - £11k
- Development of new MH advice services - £3k
- 'Managing worries' workshop for pupils and parents to build support networks for parents, resilience and access to advice and services earlier - £6k
- Bromley Y to provide four additional workshops for all schools on managing their own emotional health and wellbeing, outside of school hours - £2k
- targeted groupwork with protected characteristics groups - £3k
- Targeted groupwork for young people experiencing loss and increased anxiety - £10k
- Workshops to school staff on self-harm - £4k

34 North Lodge

79,000

To refurbish the North Lodge in order to provide a Care Leavers Hub, improving services for young people. The house will allow the service to meet and engage with young people in a less formal environment. Additional group work events are planned for young people who are NEET (not in education employment or training) as well as group sessions for young mothers and young people preparing to leave care. The group work programme will offer important life skills as well as create new relationships and benefit from support from staff. The active involvement team also run the Living in Care Council (LinCC) and the Change for Care Leavers Forum (CFCL) which operate fortnightly. Both groups offer social opportunities for young people to meet other care experienced young people but those involved also work with officers to inform thinking around how practice is delivered to ensure we are responding to their needs. Funding of £79k is required to carry out the refurbishment.

 118,258

Total Other

748,558
TOTAL CARRY FORWARD TO 2021/22

748,558

EARMARKED GENERAL FUND BALANCES - 2020/21

Description	Balance at 31/03/2020	Expend- iture	Income		Balance at 31/03/2021
			Contribs.	Interest	
EARMARKED BALANCES	£'000	£'000	£'000	£'000	£'000
LPSA Reward Grant	76				76
Technology Fund	5,117	3,885		66	1,298
LAA Pump Priming Grant	155				155
Town Centre Improvement Fund (LABGI)	55				55
Investment to Community	325	29			296
R & R Redundancy Reserve	116				116
Works to Property	100				100
Planning Services Charging Account	25	234	302		93
Government Grants	5,267	5,267	9,981		9,981
Invest to Save	18,195	500	532		18,227
One off Member Initiatives	858	35			823
Infrastructure Investment Fund	1,426	867			559
Commissioning Authority Programme	365				365
Health & Social Care 'Promise Programme'	3,953				3,953
Housing Strategy Account	25				25
Community Right to Bid & Challenge	46				46
Winter Pressures	2,010				2,010
Refurbishment of War Memorials	13				13
Key Health & Social Care Initiatives	1,700				1,700
Integration of Health & Social Care Initiatives	1,614				1,614
Collection Fund Surplus Set Aside	25,919		5,872		31,791
Healthy Bromley Fund	3,815				3,815
Glaxo Wellcome Endowment	113	28		1	86
Cheyne Woods and Cyphers Gate	141	3			138
Public Halls Fund	5				5
Future Repairs of 145, High Street	67		12		79
Parallel Fund	2,903				2,903
Health & Social Care Integrated Commissioning Fund	3,550	520			3,030
Financial Planning & Risk Reserve	10,000				10,000
Bromley Welfare Fund	639	147			492
Payment in Lieu Reserve for Temporary Accommodation	149		115		264
Business Rates Risk Reserve	4,200				4,200
Crystal Palace Park Improvements	26				26
Various Joint Schemes and Pump Priming Investments	2,291	506	1,925		3,710
Transition Fund	2,560				2,560
Environmental Initiatives	500	47			453
Planning/Planning Enforcement	119	104			15
Apprenticeship Scheme	171	19			152
Civic Centre Development Strategy	271	14			257
Professional Advice for Future Schemes	147	8			139
Utilisation of New Homes Bonus	2,256		1,612		3,868
Future Pensions Risk on Outsourcing	897		347		1,244
West Wickham Leisure Centre & Library Redevelopment	624	1			623
Income Equalisation Reserve	3,790		1,520		5,310
Transformation Fund	1,424	179			1,245
Investment Fund	6,148	5			6,143
Growth Fund	21,420	44			21,376
Capital Funding for Property Disposal/Feasibility Works	78				78
Biggin Hill Airport Project	124	48			76
Transformation Programme	488	145			343
Housing Investment Fund	18,840	53	9,895		28,682
High Street & Parks Improvement Fund	71				71
Contribution to YES Funding for 2019/20	45				45
Day Centre Rent Relief	6				6
Housing Invest to Save	3,409				3,409
Health Facilities Fund	993				993
Health & Social Care Transformation Fund	1,500				1,500
Housing feasibility and viability	250	122			128
New Reserves Set Up in 2020/21					

Website Update	0		150		150
Carbon Neutral Initiatives Fund	0		875		875
COVID recovery Fund	0		3,767		3,767
Walnuts Development	0	10	80		70
Hospital Discharge Funding	0		1,677		1,677
<u>For Approval this cycle</u>					
Housing Investment Fund			3,887		3,887
IT Services Procurement			197		197
COVID Recovery Fund			6,506		6,506
Sub-Total	161,390	12,820	49,252	67	197,889
Schools	1,739		811		2,550
DSG Reserve (new in 2020/21)	0	1,139			-1,139
Insurance Fund	4,396	12			4,384
Sub-Total	167,525	13,971	50,063	67	203,684
Business Rates Adjustment Account (new in 2020/21) *			63,407		63,407
Collection Fund Deferred Costs Reserve (new in 2020/21)**			2,662		2,662
TOTAL	167,525	13,971	116,132	67	269,753

* Although the Council is required to account for this balance as a Reserve in 2020/21, it is important to note that equivalent spend will be incurred during 2021/22.

** This Reserve represents grants received and accrued for in 2020/21 which will be used to fund costs that will accrue during 2022/23.

SECTION 106 RECEIPTS

Section 106 receipts are monies paid to the Council by developers as a result of the grant of planning permission where works are required to be carried out or new facilities provided as a result of that permission (e.g. provision of affordable housing, healthcare facilities & secondary school places). The sums are restricted to being spent only in accordance with the agreement concluded with the developer.

The major balances of Section 106 receipts held by the Council are as follows:

31st March 2020 £000	Service	Income £000	Expenditure £000	Transfers to/(from) Capital £000	Actual as at 31st March 2021 £000
<u>Revenue</u>					
175	Highway Improvement Works	20	-	20	175
0	Road Safety Schemes	30		-	30
8	Local Economy & Town Centres			-	8
70	Parking			-	70
0	Education	17			17
2,151	Healthcare Services	86	993	- 39	1,205
43	Community Facilities		33	-	10
272	Other	92	10	- 55	299
2,719		245	1,036	- 114	1,814
<u>Capital</u>					
4,038	Education	137	30	-	4,145
-	Highways			20	20
3,408	Housing	2	998	-	2,412
932	Local Economy & Town Centres	1	248	-	685
4	Other		57	94	41
8,382		140	1,333	114	7,303

SCHOOLS' DELEGATED BUDGETS

Consistent Financial Report (CFR) is a framework of income and expenditure items and balances, which provides schools with a benchmark facility to allow them to promote self-management and value for money. A CFR return has been produced by all schools maintained by the LA as at 31 March 2021.

The CFR framework details five balances which provide an overall picture of the resources available to the school from one year to the next and give information about any carried forward balances. The balances are categorised as follows:

- B01: Committed Revenue Balances
- B02: Uncommitted Revenue Balances
- B03: Devolved Formula Capital Balances
- B05: Other Capital Balances
- B06: Community Focussed Extended Schools Balances

N.B. B04 Other Standards Fund Capital Balances has now been removed as Standards Funds no longer exist.

The following table shows schools' reserves as at 31 March 2021, the end of the 2020/21 financial year. The table below shows an overall increase in balances of 811k from £1,739k to £2,550k). This increase can be seen to be across both revenue and capital balances and across the primary and special schools sectors detailed below. Schools have reported the increase due to establishments being closed during COVID19 pandemic.

	Nos	Accrued Balances at 1 April 2020	Under/ Over () Expenditure in 2020/21	Accrued Balances at 31 March 2021	Analysis of Balances as at 31 March 2021						Nos
					Committed Revenue	Uncommitted Revenue	Devolved Formula Capital	Other Capital	Community Focussed Extended Services	Total Balances	
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	
Primary Schools	4	766	196	962	662	251	49	0	0	962	4
Secondary Schools	1	250	-17	233	27	206	0	0	0	233	1
Special Schools	2	723	632	1,355	185	1,115	24	31	0	1,355	2
Total	7	1,739	811	2,550	874	1,572	73	31	0	2,550	7

THE SCHOOLS BUDGET

Expenditure on Schools is funded through the Dedicated Schools Grant (DSG) provided for by the Department for Education (DfE). DSG is ring fenced and can only be applied to meet expenditure properly included in the schools budget. Any overspend or underspend must be carried forward to the following year's Schools Budget.

There is a total in year overspend of £4,021k on DSG funded.

An analysis of the main variations is provided below:

	£000 Outturn Variance
SEN - FE College	1,053
SEN - Placements & Matrix	3,263
Free Early Education	Cr 371
Home and Hospital	317
Other Variations	Cr 241
Final Outturn	4,021

The most significant variations above are:-

a) SEN placements has overspend by a total of £3,263k. These overspends are split as follows:-

Residential Placements - £366k

Top-Up Funding - £2,232k

Alternative Provisions - £665k

b) The in-year underspend on Early Years payments was £371k. This is split between the 2 years old funding (underspend of £70k) and 3 & 4 year old Funding (underspend of £301k).

c) The Home and Hospital service has a projected overspend of £317k and this is mainly due to the need to use agency staff to support the number of children being directly looked after by the team

d) The Post 16 placements have overspend by £1,053k.

e) The DSG overspend in year is £4,021k. This will be offset by the £1,733k carried forward from 2019/20. There is also an adjustment of £301k of additional income to the carry forward figure for Early Years Prior Year Adjustment. It was also agreed to use £252k of the brought forward balance to support the services in-year. It was also agreed to use the £1,100k of this years DSG allocation that was set aside to support future years pressures as pressures were emerging faster than anticipated. This gives us an estimated DSG deficit balance to be carry forward of £1,139k into the new financial year. It should be noted that the DSG can fluctuate due to pupils requiring additional services or being placed in expensive placements.

INVEST TO SAVE FUND

This earmarked reserve was set up with a sum of £14m, as approved by Council in October 2011, to enable "loans" to be provided for Invest to Save initiatives. Advances are to be repaid within a "reasonable" period with schemes providing on-going revenue savings to contribute towards reducing the budget gap. In February 2012, Executive agreed that the one-off Council Tax Freeze grant in 2012/13 be added to the Fund, bringing the total contributions up to £17,304k.

Six schemes have been approved to date and, as at 31st March 2021, the actual balance on the Fund stood at £18,226k as detailed in the table below:

Scheme	Approval date (Council/Exec)	Contrib- utions £'000	To 31st March 2021			Net "loan" 31/03/2021 £'000
			Approved "loans" £'000	Advanced from Fund £'000	Repaid to Fund £'000	
Approved funding						
Initial Funding allocation	Oct-11	14,000				
Council Tax Freeze grant	Feb-12	3,304				
Approved schemes						
Green waste/textile collection service	Dec-11		220	220	220	0
Replace street lighting columns	Nov-12		8,507	11,366	12,788	-1,422
Bellegrove - refurbishment	Jan-13		400	508	508	0
Stamented pupils - travel training	Apr 13 & Jul 14		460	272	272	0
Transfer CSC to Liberata	Sep-13		330	322	322	0
Salix street lighting upgrade	Aug-19		500	500	0	500
			17,304	10,417	13,188	14,110
Actual Fund balance 31/03/21						18,226